



City of Oak Leaf

301 Locust Drive * Oak Leaf, Texas 75154 * 972-617-2660 * Fax 972-617-7108 * www.oakleaftexas.org

POOL PERMIT APPLICATION

NOTICE TO ALL APPLICANTS: This permit is issued on the basis of information furnished in this application. It is the responsibility of the applicant to know and abide by the provisions and requirements of the City of Oak Leaf Code of Ordinances and any other governing ordinances which must be complied with, whether or not stated herein. All ordinances can be found online. Inspections are required before, during and/or after completion of construction. Pools must have a fence erected with a self closing gate before filling with water. Please refer to building codes for more information.

Owner of Property	Owner's Phone #		
Mailing Address if Different from Project Address	City	State	Zip
Contractor's Name	Cell #		
Pool Company's Name	Pool Company's Phone #		

Project Address			
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Submit scale drawing of plot plan with pool layout	<input type="checkbox"/> Above Ground	<input type="checkbox"/> In-Ground	Dirt Removed From Site <input type="checkbox"/> Yes <input type="checkbox"/> No
Fence in Place with Self-latching Gate <input type="checkbox"/> Yes <input type="checkbox"/> No	Material of Fence	Estimated Construction Cost \$	Fence Location (circle one) Corner Lot Easement Flood Plain None

CERTIFICATE AND DECLARATION

The undersigned applicant hereby declares that the above facts are true and correct and that the construction proposed herein will be performed in conformity with existing regulations as pertain to building and zoning in the City of Oak Leaf. Under the penalty of perjury, I hereby certify that as the applicant for this permit, I have read the deed restrictions for the _____ subdivision and declare that no violations of those deed restrictions will occur if the applied for permit is approved by the City of Oak Leaf.

SIGNATURE _____ Date _____

APPLICANT IS: HOMEOWNER CONTRACTOR

OFFICE USE ONLY

Permit Fee Amount \$ _____ <input type="checkbox"/> Cash <input type="checkbox"/> Check # _____	Date	City Administrator's Signature
Recommendation <input type="checkbox"/> Grant <input type="checkbox"/> Deny <input type="checkbox"/> Additional Info.	Building Inspector's Signature	PERMIT #

FOUR (4) REQUIRED INSPECTIONS:

- » Review of plans
- » Rough-in: underground plumbing, electrical, pool location on lot, drainage, etc.
- » Deck and belly steel
- » Final: finished plumbing (water heater, etc.), electrical and safety barriers (fence, etc.)

NO SWIMMING IN POOL UNTIL FINAL INSPECTION HAS BEEN DONE!

FENCE REQUIREMENTS:

- Every outdoor swimming pool must be enclosed by a wall or fence not less than four (4) feet in height.
- All gates and/or doors permitting entrance and exit to the pool area shall be equipped with a self-closing and self-latching device. The gate and/or door must be closed at all times in order to prevent the inadvertent wandering into the pool.

I understand the Step by Step Pool Inspection Process. I also understand the possible addition of a \$50.00 fee and agree to pay if required.

Contractor/Owner

Witness

____/____/____
Date