

**MINUTES OF THE SPECIAL MEETING  
OF THE OAK LEAF CITY COUNCIL  
HELD ON SEPTEMBER 25, 2009 AT 8:30 A.M.  
AT OAK LEAF CITY HALL**

**I. CALL TO ORDER & ROLL CALL:**

Council Members Present:

Mayor Paul Klooster

Mayor Pro Tem Pat Mahlstedt

Councilman Craig Wilson

Councilman Jim Tuma

Councilman Ron Spurlock

Council Member Absent:

Councilman Ray Brindle (Absent due to out-of-town business)

Staff Present:

City Secretary Ronda Quintana

**MAYOR KLOOSTER CALLED THE SPECIAL MEETING TO ORDER AT 8:39 A.M. AND ANNOUNCED A QUORUM PRESENT.**

**II. INVOCATION AND PLEDGE OF ALLEGIANCE:**

The mayor then proceeded to give the Invocation which was followed by the declaration of the Pledge of Allegiance.

**III. AUDIENCE PARTICIPATION:**

There were no registered citizens in attendance; however, there was one registered guest. Mr. David Ingram of DCI Sanitation deferred his comments until the discussion of the Residential Garbage Collection Contract.

**IV. REGULAR AGENDA ITEMS:**

A. Consideration and Approval of DCI Sanitation, Inc. Residential Garbage Collection Contract

The mayor and Council reviewed the changes made to the DCI Sanitation contract, and a request was made by Mayor Klooster to add the public notice dates regarding Oak Leaf's requests for proposals to Item 2, Section a. on Page 1. He also requested a copy of the public notices be included as "Exhibit A" to the contract. Klooster then discussed DCI's billing cycle with Mr. David Ingram of DCI Sanitation. Mr. Ingram indicated most customers would be billed a month in advance with a past due date on the tenth of each month. Klooster then inquired as to how this information would be communicated to the citizens of Oak Leaf. Mr. Ingram responded by stating a letter would be sent with the holiday schedule and payment options. Mayor Klooster recommended a notation also be added to the monthly payment notices, which would state payment plans were available and to call for the options. Mr. Ingram agreed to this suggestion.

With no further comments made by Council, the mayor asked for a motion. Mahlstedt made a motion to approve the DCI Sanitation contract, and Councilman Wilson seconded the motion. Mayor Klooster called for a vote.

Ayes: All  
Nays: None  
The motion passed.

B. Approval of September 8, 2009 Meeting Minutes

The September 8, 2009 Council Meeting Minutes were reviewed, and Mayor Pro Tem Mahlstedt made a motion to accept the minutes. Councilman Spurlock seconded the motion. No additional comments were made by the Council, so the mayor called for a vote.

Ayes: All  
Nays: None  
The motion passed.

C. Awarding of the Woodhaven Bridge Contract to Craig Olden, Inc.

The bids tabulation page provided by Engineering Concepts and Designs was reviewed. Mayor Klooster stated Craig Olden, Inc. was the lowest bidder with a bid of \$179,690.00 and a project completion time of thirty (30) days. Councilman Wilson stated Craig Olden, Inc. is well known and respected for its expertise and is an excellent choice to do the Woodhaven erosion control repair work. The mayor asked for a motion to award the contract to Craig Olden, Inc., and Wilson made the motion. Councilman Tuma seconded the motion. Council had no further comments and Klooster called for a vote.

Ayes: All  
Nays: None  
The motion passed

D. Consideration and Approval of Blackboard Connect Contract

The Blackboard Connect contract was reviewed by Council, and the mayor stated he had several concerns which needed to be addressed before the contract was approved. Therefore, with the Council's approval, the item has been tabled until the next Council Meeting.

**V. ADJORNMENT:**

Mayor Klooster asked Council if they had any further comments or concerns. None were made, and a motion to adjourn was made by Mahlstedt at 9:29 a.m. It was seconded by Spurlock.

Ayes: All present vote aye.

Nays: None.

The motion passed.

PASSED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2009

\_\_\_\_\_  
Paul Klooster, Mayor

ATTEST: \_\_\_\_\_  
Ronda Quintana, City Secretary