City of Oak Leaf 2011-2012 Budget

Category	Name	Item #	Budget 2011-2012
PERMITS	Builder-New Homes	41010	$2,000.00
	Homeowner-New Homes	41020	$1,000.00
	Animal Registration	41030	$2,100.00
	General Permit	41040	$2,800.00
	Plat Income	41050	$0.00
	Builder Reg Fees	41060	$100.00
Total Permit			$8,000.00
FRANCHISE	AT & T	42001	$8,200.00
	Matrix Telecom	42002	$1.00
	Charter Communication	42010	$630.00
	ONCOR (Electric)	42020	$17,400.00
	Hilco (Electric)	42030	$19,000.00
	Atmos (gas)	42041	$80.00
	DCI Sanitation	42050	$1,400.00
	Misc	42060	$5.00
	MCI/Verizon	42070	$35.00
Total Franchise			$46,751.00
INTEREST	Money Market	43010	$5,000.00
Total Interest			$5,000.00
TAXES	Property Taxes	44010	$337,799.56
	I & S Levied	44011	$300.00
	Sales Taxes	44020	$21,000.00
	Sales .25 (Streets)	44022	$5,200.00
	Sales .50 (Econ Dev)	44023	$0.00
	Mixed Beverage Taxes	44030	$0.00
Total Taxes			$364,299.56
MISC.	Permit/Ordinance Fines	45010	$450.00
	Variance Fee	45011	$600.00
	Animal Fines	45020	$800.00
	Misc. Income	45030	$600.00
	Court Income	45040	$300.00
	Donations	45060	$0.00
	Fax/Postage/ Refund	45070	$50.00
Total Misc			$2,800.00
OTHER INCOME	Transfers In From Savings	48001	$277,583.00
	Lawsuit Settlement	48005	$165,000.00
Total Other Income			$442,583.00
TOTAL REVENUE			$869,433.56

City of Oak Leaf 2011-2012 Budget

Category	Name	Item #	Budget 2011-2012
General and Admin			
	Legal Fees	51001	$40,000.00
	Awards/Donations	51010	$50.00
	Bank Charges	51020	$40.00
	Dues/Publications	51030	$2,500.00
	Postage	51040	$2,000.00
	Telephone/Fax/Internet	51050	$5,200.00
	Printing/Copies	51060	$500.00
	Publishing	51070	$1,800.00
	Events/Picnic	51080	$500.00
	Public Relations	51090	$1,600.00
	Refund Expense	51095	$100.00
	Bldg.Repairs/Maint	51100	$2,000.00
	Clean Building	51110	$1,300.00
	Insp. Dues/License	51120	$200.00
	Travel	51130	$300.00
	Training / Seminars	51140	$1,000.00
	Mileage / Office	51150	$700.00
	Professional Fees	51170	$21,000.00
	Wage Expense	51190	$55,878.80
	Paid Time Off	51191	$3,421.20
	Employee Bonus	51195	$700.00
	Wage Tax Expense	51200	$5,010.85
	Jury Expense	51210	$40.00
	State Crt Fee Expense	51211	$50.00
	Engineering	51220	$25,000.00
	Electric Admin Bldg.	51300	$2,200.00
	Water Admin Bldg.	51400	$300.00
	Trash Removal	51500	$50.00
	Temp Personnel	51600	$800.00
Total Gen'l & Admin			$174,240.85
Supplies			
	Office Supplies	52001	$500.00
	Inspection Supplies	52010	$100.00
	Copier Supplies	52020	$0.00
	Computer / Printers	52030	$500.00
	Election Supplies	52040	$1,500.00
	Animal Control Supplies	52050	$100.00
	Court Supplies	52060	$0.00
	Computer Software	52070	$700.00
	Miscellaneous Bldg.	52080	$500
	Emergency Supplies	52090	$200
Total Supplies			$4,100.00
Subtotal Expenses (1 of 3)			$178,340.85

City of Oak Leaf 2011-2012 Budget

Category	Name	Item #	Budget 2011-2012
Office Equipment			
	Office Purchases	53001	$2,000.00
	Misc. Equipment/Furniture	53010	$1,000.00
	Repairs and Maintenance	53020	$2,000.00
Total Office Equip			$5,000.00
Tax (Expense)			
	Ellis Appraisal District	54001	$3,100.00
	EC Tax Attorney	54010	$2,100.00
	State Service Fee (2%)	54030	$780.00
Total Tax (Expense)			$5,980.00
Maintenance			
	Road Signs/ Equipment	55010	$2,100.00
	Resurface	55020	$561,700.00
	Pot Holes	55030	$30,000.00
	Drainage	55040	$20,000.00
	Maint. Roads / Grounds	55050	$5,000.00
	Mowing	55070	$3,000.00
Total Maintenance			$625,100.00
Contract Labor			
	Inspector	56020	$3,500.00
	Asst. Inspector	56021	$1,000.00
	Prosecutor	56030	$500.00
	Court Judge	56040	$1,200.00
	Election Judge	56050	$150.00
	Election Clerks	56060	$200.00
	Labor/Miscellaneous	56070	$2,500.00
	Road Labor	56090	$15,000.00
Total Contract Labor			$20,750.00
Subtotal Expenses (2 of 3)			$656,830.00

City of Oak Leaf 2011-2012 Budget

Category	Name	Item #	Budget 2011-2012
Utilities			
	TXU / Street Lights	57010	$2,500.00
	HILCO / Street Lights	57020	$3,300.00
Total Utilities			$5,800.00
Insurance			
	Liability	58001	$1,700.00
	Property	58010	$700.00
	Workman's Comp	58020	$250.00
	Employee Bonding	58030	$100.00
Total Ins.			$2,750.00
Animal Control			
	Contract with Ovilla	59010	$2,500.00
Total Animal			$2,500.00
Ambulance			
	Ambulance Service	59040	$3,212.00
Total Ambulance			$3,212.00
Misc			
	Bldg Loan Interest	59051	
	Bldg Loan Principal	59052	
	Investment in Fixed Assets	59060	$20,000.00
			$20,000.00
Subtotal (3 of 3)			$34,262.00
Total Expenses page 1			$178,340.85
Total Expenses page 2			$656,830.00
TOTAL REVENUE			$869,433.56
TOTAL EXPENSES			$869,432.85
SURPLUS / DEFICIT			$0.71

2011 - 2012 Holiday schedule: Ten (10) days

Thursday, November 24, 2011 - Thanksgiving
Friday, November 25, 2011 - Day after Thanksgiving
Friday, December 23, 2011 - Christmas "Eve/Eve"
Monday, December 26, 2011 - Day after Christmas
Monday, January 2, 2012 - New Year's Day observed
Monday, January 16, 2012 - Martin Luther King Jr. Day
Friday, April 6, 2012 - Good Friday
Monday, May 28, 2012 - Memorial Day
Wednesday, July 4, 2012 - Independence Day
Monday, September 3, 2012 - Labor Day

Employee-Sick/Personal/Vacation:
15 days per year

Personal Days:
To be used at employee's discretion with mayor's advance acknowledgement to ensure office is covered by at least one employee

_____
Craig Wilson, Mayor

ATTEST:

_____
Ronda Quintana, City Secretary