



City of Oak Leaf

301 Locust Drive * Oak Leaf, Texas 75154 * 972-617-2660 * Fax 972-617-7108 * www.oakleaftexas.org

CONSTRUCTION PERMIT APPLICATION

NOTICE TO ALL APPLICANTS: This permit is issued on the basis of information furnished in this application. It is the responsibility of the applicant to know and abide by the provisions and requirements of the City of Oak Leaf Code of Ordinances and any other governing ordinances which must be complied with, whether or not stated herein. All ordinances can be found online. Inspections are required before, during and/or after completion of construction.

Owner of Property		Phone #	
Mailing Address		City	State Zip
Contractor's Name			Cell #
Company's Name	Company's Address		Company's Phone #

Project Address

Type of Construction: <input type="checkbox"/> Addition <input type="checkbox"/> Alterations		<input type="checkbox"/> Accessory Building <input type="checkbox"/> Accessory Structure	
Addition/Alterations: Submit scale drawing of plot plan with specifications of addition/alteration, i.e. drawing of existing home showing all elevations and roof line with addition, all mechanical plans, any doors, windows, etc. added.		Accessory Building/Structure: Submit scale drawing of plot plan with specifications of building/structure, i.e. placement of building/structure on lot, construction plans (2 sets required)	
Proposed Construction		Proposed Construction/Uses	Estimated Construction Cost \$
Total Sq. Footage	Estimated Construction Cost \$	Lot Size	Sq Ft Allowed Proposed Sq Ft
		Building Dimensions _____Width _____Length _____Height	
NOTICE ADDITION / ALTERATION APPLICANTS : Inspections are required during and after completion of construction. *All Electricians, Plumbers, and HVAC contractors must register with the City.		NOTICE ACCESSORY BUILDING / STRUCTURE APPLICANTS: If utilities are incorporated into the construction, additional fees will be determined based on degree and type of utility.	

Please check all information that applies:			Number of buildings/structures? _____
Building _____	Structure _____	Flood Plain <input type="checkbox"/> Yes <input type="checkbox"/> No	Sq Ft of Each _____
Electrical* <input type="checkbox"/> Yes <input type="checkbox"/> No	Plumbing* <input type="checkbox"/> Yes <input type="checkbox"/> No	Build on site <input type="checkbox"/> Yes <input type="checkbox"/> No	House Height _____
		HVAC* <input type="checkbox"/> Yes <input type="checkbox"/> No	

Sub-Contractors:

Electrician _____	Registered with City? <input type="checkbox"/> Yes <input type="checkbox"/> No
Plumber _____	Registered with City? <input type="checkbox"/> Yes <input type="checkbox"/> No
HVAC _____	Registered with City? <input type="checkbox"/> Yes <input type="checkbox"/> No

CERTIFICATE AND DECLARATION

The undersigned applicant hereby declares that the above facts are true and correct and that the construction proposed herein will be performed in conformity with existing regulations as pertain to building and zoning in the City of Oak Leaf. Under the penalty of perjury, I hereby certify that as the applicant for this permit, I have read the deed restrictions for the _____ subdivision and declare that no violations of those deed restrictions will occur if the applied for permit is approved by the City of Oak Leaf.

SIGNATURE _____ Date _____

APPLICANT IS: HOMEOWNER CONTRACTOR

OFFICE USE ONLY

Permit Fee Amount \$ _____ ____Cash _____Check # _____	Date _____	City Administrator's Signature _____
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Recommendation ___ Grant ___ Deny ___ Additional Info.	Building Inspector's Signature	PERMIT #
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