



# City of Oak Leaf

301 Locust Drive \* Oak Leaf, Texas 75154 \* 972-617-2660 \* Fax 972-617-7108 \* www.oakleaftexas.org

## DIRECTIONAL SIGN PERMIT APPLICATION

**NOTICE TO ALL APPLICANTS:** This permit is issued on the basis of information furnished in this application. It is the responsibility of the applicant to know and abide by the provisions and requirements of the City of Oak Leaf Code of Ordinances and any other governing ordinances which must be complied with, whether or not stated herein. All ordinances can be found online.

|   |  |                          |       |                |
|---|--|--------------------------|-------|----------------|
| Applicant's Name  |  | Applicant's Cell Phone # |       |                |
| Mailing Address   |  | City                     | State | Zip            |
| Business Name   |  | Business Phone #         |       | Business Fax # |
| Reason for signs  |  |                          |       |                |
| Locations of sign(s)                                      |  |                          |       |                |
| Number of Permits Requested<br>(Fee of \$5.00 Per Permit) |  | Other Information        |       |                |

**Permit Stickers are valid from date of approved permit until December 31 of each year.  
Partial fees do not apply.**

### CERTIFICATE AND DECLARATION

Under the penalty of perjury, I hereby certify that as the applicant for this permit that the above facts are true and correct and declare that no violations of the City of Oak Leaf's Code of Ordinance will occur if the applied for permit is approved by the City of Oak Leaf.

Signature \_\_\_\_\_ Date \_\_\_\_\_

### OFFICE USE ONLY

|   |                                |                                |
|---|--------------------------------|--------------------------------|
| Permit Fee Amount \$ _____<br>___ Cash ___ Check # _____  | Date                           | City Administrator's Signature |
| Recommendation<br>___ Grant ___ Deny ___ Additional Info. | Building Inspector's Signature | <b>PERMIT #</b>                |