

City of Oak Leaf 2011-2012 Budget

Category	Name	Item #	Budget 2011-2012
PERMITS	Builder-New Homes	41010	\$2,000.00
	Homeowner-New Homes	41020	\$1,000.00
	Animal Registration	41030	\$2,100.00
	General Permit	41040	\$2,800.00
	Plat Income	41050	\$0.00
	Builder Reg Fees	41060	\$100.00
	Total Permit		
FRANCHISE	AT & T	42001	\$8,200.00
	Matrix Telecom	42002	\$1.00
	Charter Communication	42010	\$630.00
	ONCOR (Electric)	42020	\$17,400.00
	Hilco (Electric)	42030	\$19,000.00
	Atmos (gas)	42041	\$80.00
	DCI Sanitation	42050	\$1,400.00
	Misc	42060	\$5.00
	MCI/Verizon	42070	\$35.00
Total Franchise			<u>\$46,751.00</u>
INTEREST	Money Market	43010	\$5,000.00
Total Interest			<u>\$5,000.00</u>
TAXES	Property Taxes	44010	\$337,799.56
	I & S Levied	44011	\$300.00
	Sales Taxes	44020	\$21,000.00
	Sales .25 (Streets)	44022	\$5,200.00
	Sales .50 (Econ Dev)	44023	\$0.00
	Mixed Beverage Taxes	44030	\$0.00
Total Taxes			<u>\$364,299.56</u>
MISC.	Permit/Ordinance Fines	45010	\$450.00
	Variance Fee	45011	\$600.00
	Animal Fines	45020	\$800.00
	Misc. Income	45030	\$600.00
	Court Income	45040	\$300.00
	Donations	45060	\$0.00
	Fax/Postage/ Refund	45070	\$50.00
Total Misc			<u>\$2,800.00</u>
OTHER INCOME	Transfers In From Savings	48001	\$277,583.00
	Lawsuit Settlement	48005	\$165,000.00
Total Other Income			<u>\$442,583.00</u>
TOTAL REVENUE			<u>\$869,433.56</u>

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Category	Name	Item #	Budget 2011-2012
General and Admin			
	Legal Fees	51001	\$40,000.00
	Awards/Donations	51010	\$50.00
	Bank Charges	51020	\$40.00
	Dues/Publications	51030	\$2,500.00
	Postage	51040	\$2,000.00
	Telephone/Fax/Internet	51050	\$5,200.00
	Printing/Copies	51060	\$500.00
	Publishing	51070	\$1,800.00
	Events/Picnic	51080	\$500.00
	Public Relations	51090	\$1,600.00
	Refund Expense	51095	\$100.00
	Bldg.Repairs/Maint	51100	\$2,000.00
	Clean Building	51110	\$1,300.00
	Insp. Dues/License	51120	\$200.00
	Travel	51130	\$300.00
	Training / Seminars	51140	\$1,000.00
	Mileage / Office	51150	\$700.00
	Professional Fees	51170	\$21,000.00
	Wage Expense	51190	\$55,878.80
	Paid Time Off	51191	\$3,421.20
	Employee Bonus	51195	\$700.00
	Wage Tax Expense	51200	\$5,010.85
	Jury Expense	51210	\$40.00
	State Crt Fee Expense	51211	\$50.00
	Engineering	51220	\$25,000.00
	Electric Admin Bldg.	51300	\$2,200.00
	Water Admin Bldg.	51400	\$300.00
	Trash Removal	51500	\$50.00
	Temp Personnel	51600	\$800.00
Total Gen'l & Admin			\$174,240.85
Supplies			
	Office Supplies	52001	\$500.00
	Inspection Supplies	52010	\$100.00
	Copier Supplies	52020	\$0.00
	Computer / Printers	52030	\$500.00
	Election Supplies	52040	\$1,500.00
	Animal Control Supplies	52050	\$100.00
	Court Supplies	52060	\$0.00
	Computer Software	52070	\$700.00
	Miscellaneous Bldg.	52080	\$500.00
	Emergency Supplies	52090	\$200.00
Total Supplies			\$4,100.00
Subtotal Expenses (1 of 3)			\$178,340.85

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Category	Name	Item #	Budget 2011-2012
Office Equipment			
	Office Purchases	53001	\$2,000.00
	Misc. Equipment/Furniture	53010	\$1,000.00
	Repairs and Maintenance	53020	<u>\$2,000.00</u>
Total Office Equip			\$5,000.00
Tax (Expense)			
	Ellis Appraisal District	54001	\$3,100.00
	EC Tax Attorney	54010	\$2,100.00
	State Service Fee (2%)	54030	<u>\$780.00</u>
Total Tax (Expense)			\$5,980.00
Maintenance			
	Road Signs/ Equipment	55010	\$2,100.00
	Resurface	55020	\$561,700.00
	Pot Holes	55030	\$30,000.00
	Drainage	55040	\$20,000.00
	Maint. Roads / Grounds	55050	\$5,000.00
	Mowing	55070	<u>\$3,000.00</u>
Total Maintenance			\$625,100.00
Contract Labor			
	Inspector	56020	\$3,500.00
	Asst. Inspector	56021	\$1,000.00
	Prosecutor	56030	\$500.00
	Court Judge	56040	\$1,200.00
	Election Judge	56050	\$150.00
	Election Clerks	56060	\$200.00
	Labor/Miscellaneous	56070	\$2,500.00
	Road Labor	56090	<u>\$15,000.00</u>
Total Contract Labor			\$20,750.00
Subtotal Expenses (2 of 3)			\$656,830.00

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Category	Name	Item #	Budget 2011-2012
Utilities			
	TXU / Street Lights	57010	\$2,500.00
	HILCO / Street Lights	57020	\$3,300.00
Total Utilities			\$5,800.00
Insurance			
	Liability	58001	\$1,700.00
	Property	58010	\$700.00
	Workman's Comp	58020	\$250.00
	Employee Bonding	58030	\$100.00
Total Ins.			\$2,750.00
Animal Control			
	Contract with Ovilla	59010	\$2,500.00
Total Animal			\$2,500.00
Ambulance			
	Ambulance Service	59040	\$3,212.00
Total Ambulance			\$3,212.00
Misc			
	Bldg Loan Interest	59051	
	Bldg Loan Principal	59052	
	Investment in Fixed Assets	59060	\$20,000.00
			\$20,000.00
Subtotal (3 of 3)			\$34,262.00
Total Expenses page 1			\$178,340.85
Total Expenses page 2			\$656,830.00
TOTAL REVENUE			\$869,433.56
TOTAL EXPENSES			\$869,432.85
SURPLUS / DEFICIT			\$0.71

City of Oak Leaf 2011-2012 Budget

2011 - 2012 Holiday schedule: Ten (10) days

Thursday, November 24, 2011 - Thanksgiving

Friday, November 25, 2011 - Day after Thanksgiving

Friday, December 23, 2011 - Christmas "Eve/Eve"

Monday, December 26, 2011 - Day after Christmas

Monday, January 2, 2012 - New Year's Day observed

Monday, January 16, 2012 - Martin Luther King Jr. Day

Friday, April 6, 2012 - Good Friday

Monday, May 28, 2012 - Memorial Day

Wednesday, July 4, 2012 - Independence Day

Monday, September 3, 2012 - Labor Day

Employee-Sick/Personal/Vacation:

15 days per year

Personal Days:

To be used at employee's discretion with mayor's advance acknowledgement to ensure office is covered by at least one employee

Craig Wilson, Mayor

ATTEST:

Ronda Quintana, City Secretary

September 16, 2011