

**MINUTES OF THE  
BUDGET WORKSHOP,  
PUBLIC HEARING FOR 2014-2015 BUDGET,  
PUBLIC HEARING FOR TAX REVENUE INCREASE  
AND REGULAR MEETING  
OF THE OAK LEAF CITY COUNCIL  
HELD ON SEPTEMBER 9, 2014 AT 7:00 P.M.  
AT OAK LEAF CITY HALL**

**I. CALL TO ORDER & ROLL CALL:**

Council Members Present:

Mayor Craig Wilson

Councilman Joyce Liptak

Councilman Mark Bounds

Councilman Bob Rader

Councilman Matthew Gardner

Council Member Absent:

Mayor Pro Tem Pierce (due to work)

City Staff Present:

City Secretary Ronda Quintana

**MAYOR WILSON CALLED THE REGULAR MEETING TO ORDER AT 7:01 P.M. AND ANNOUNCED A QUORUM PRESENT.**

**A. INVOCATION:**

Mayor Wilson gave the Invocation.

**B. PLEDGE OF ALLEGIANCE:**

It was followed by the declaration of the Pledge of Allegiance by the City Council and audience member.

**II. CONVENE INTO 2014-2015 BUDGET WORKSHOP:**

The 2014-2015 Budget Workshop convened at 7:03 p.m., and Mayor Wilson gave a brief synopsis of the new budget items added to the Budget at the August 26th Council Meeting involving a fire protection supplement payment, a right-of-way expense for the FM 664 (Ovilla Road) Widening Project and the capital outlay project. He then commented that the supplemental payment for fire protection may not be necessary, since both fire departments have approved their contracts with ESD #4 for another year. Mayor Wilson also mentioned he had spoken with a TxDOT representative, and a work schedule for the Woodhaven Bridge Project had not been released yet but would start next summer.

Councilman Rader made inquiries about the Right-of-Way expense (Item 54120). Mayor Wilson responded by stating the right-of-way cost depended on the amount of land each city would be responsible for purchasing, and the last known calculation he had for Oak Leaf was estimated at \$15,000.00. He also stated that the right-of-way would be found in the Agreement of Service that all North Ellis Coalition of Cities had entered into with TxDOT, but that all

transpired before he became mayor. Councilman Rader indicated he would like to review the document. Councilman Bounds also made known his interest in viewing the agreement. Mayor Wilson asked City Secretary Quintana if the city had a copy of the agreement on file, but she could not confirm the existence of the document at that time. Then, Mayor Wilson mentioned he had been contacted regarding a possible NECCC Meeting on September 23rd, but nothing had been confirmed. He indicated that when he last met with Red Oak's Mayor Hugley, Ovilla and Red Oak were trying to determine the correct amount to be paid for their rights-of-way. However, Oak Leaf only has to pay for the right-of-way of two properties at Lark Lane, and the estimated cost of \$15,000.00 should be pretty close. Mayor Wilson then stated there is usually a Local Project Advance Funding Agreement (LPAFA) with the state, but he would not speculate on its existence.

Councilman Rader inquired if not paying the right-of-way expense could be used as leverage to change the project plans. Mayor Wilson replied that it would not change the plans. Councilman Bounds indicated he was not satisfied with there being only one access point into Oak Leaf at Rock Creek Drive. Councilman Liptak stated she had not considered the access issue.

Councilman Rader then commented on his contacts with Senator Brian Birdwell and two meetings with TxDOT regarding the FM 664 Project. During the first meeting with TxDOT, he had asked if they had taken into account the close proximity of the Loop 9 Project (which will be ¾ miles north of Ovilla Road) and was informed they had not. He also mentioned to the TxDOT representative there were many people opposed to the project. The representative indicated they might be able to adjust the number of lanes and use less land. However at the second meeting with TxDOT, Councilman Rader was informed the project plans would not be changed. He indicated that by 2035, FM 664 was projected to be a six-lane road with an outside bicycle lanes, shoulders, sidewalks, and drainage. After that, Councilman Rader asked if there was any way to show the city was not going to do the right-of-way payment, such as not agreeing to the budget. Mayor Wilson mentioned any agreements regarding this matter would need to be reviewed.

Mayor Wilson directed the discussion back to the 2014-2015 Budget, and Councilman Bounds commented on the increase in Capital Outlay (Item 55010) stating he was in favor of building a pavilion as it would benefit the citizens of Oak Leaf. He then asked about getting other bids for the project. Mayor Wilson responded by stating he had found a builder that was a member of Texas Multiple Awards Schedules (TMAS), a state program in which the city could build a large pavilion without going through the bidding process, and they could finish the pavilion in time for the National Night Out Event. However, the council members had requested the project be postponed for now. Councilman Gardner stated he was in favor of installing a portable structure for the citizens to use.

Councilman Rader made inquiries about Item 51080 (Consultant/Professional Fees), Item 43050 (Street Repair Tax) and Item 54040 (Contract Labor), to which Mayor Wilson responded the consultant fees expense had been in the budget for the last five years to establish zoning areas in the city and a zoning map. The street repair tax was part of the city sales tax

and the contract labor included labor for the spring/fall clean-up events, road maintenance and labor for clean-up after a major weather event.

**III. ADJOURN FROM THE BUDGET WORKSHOP AND CONVENE INTO PUBLIC HEARING REGARDING 2014-2015 BUDGET:**

The Budget Workshop adjourned at 7:35 p.m. and the Public Hearing regarding the 2014-2015 Budget convened. However, the audience member had no comments regarding the Budget.

- Discussion and Possible Action to Adopt the 2014-2015 Budget or Announce Adoption at Next Meeting

Mayor Wilson asked if the right-of-way item was the only concern of the City Council, Councilman Gardner replied in the affirmative and the other council members agreed. Mayor Wilson indicated that Red Oak Mayor Hugley was currently polling the North Ellis County Coalition of Cities members to see if September 23rd would be an acceptable date to meet. Councilman Rader inquired if anyone could attend the meeting. Mayor Wilson responded that only the designated members from each city usually attend, but he would ask Mayor Hugley about it.

Mayor Wilson then tentatively scheduled the next Council Meeting for September 24th to approve the 2014-2015 Fiscal Budget and the tax rate of .386480 percent per \$100.00.

**IV. ADJOURN FROM THE PUBLIC HEARING REGARDING 2014-2015 BUDGET AND CONVENE INTO PUBLIC HEARING REGARDING INCREASE IN TAX REVENUE:**

Councilman Liptak motioned to adjourn the Budget Public Hearing at 7:36 p.m. Councilman Bounds seconded the motion. Mayor Wilson called for a vote.

Ayes: All Present  
Nays: None  
The motion passed.

The Tax Rate Hearing regarding the increased tax revenue convened at 7:37 p.m. But, the audience member had no comments regarding the increase of tax revenue.

**V. ADJOURN FROM THE TAX PUBLIC HEARING AND CONVENE INTO REGULAR MEETING:**

Councilman Rader made a motion to adjourn at 7:38 p.m. Councilman Liptak seconded the motion. Mayor Wilson called for a vote.

Ayes: All Present  
Nays: None  
The motion passed.

The Regular Meeting convened at 7:39 a.m.

**VI. AUDIENCE PARTICIPATION:**

There was no audience participation.

**VII. CONSENT AGENDA ITEMS:**

A. Approval of July 29th Special Meeting Minutes

B. Approval of August 26th 2014-2015 Budget Workshop Meeting Minutes / 2014-2015 Public Hearing on Tax Revenue

Both sets of Minutes were reviewed, and Councilman Rader motioned to approve them as presented. Councilman Gardner seconded the motion. Mayor Wilson called for a vote.

Ayes: All Present

Nays: None

The motion passed.

**VIII. REGULAR AGENDA ITEMS:**

A. Approval of August 12th Public Hearing Regarding Renewal of Trash Contract / 2014-2015 Budget Workshop / Regular Meeting Minutes

The minutes were reviewed, and Councilman Rader requested a wording change on Page 5 and presented City Council with several wording changes to Page 8. After that, Councilman Liptak made a motion to approve the minutes as amended. Councilman Bounds seconded the motion. There was no further discussion of the item, so Mayor Wilson called for a vote.

Ayes: All Present

Nays: None

The motion passed.

B. Possible Action to Adopt Ordinance 1408 – an Ordinance to Adopt the 2014-2015 Proposed Budget

Based on earlier discussion of the 2014-2015 Budget, Mayor Wilson postponed the item until the September 24th Council Meeting.

C. Discussion and Possible Action Regarding Antiquated Office Equipment

The list of antiquated equipment was reviewed, and City Secretary Quintana explained why the items were no longer necessary. Councilman Bounds made a motion to destroy / dispose of the equipment. Councilman Gardner seconded the motion. The City Council made no additional remarks, so Mayor Wilson called for a vote.

Ayes: All Present  
Nays: None  
The motion passed.

**IX. OLD BUSINESS ITEMS:**

- A. Discussion Regarding Ordinance 1407 – an Ordinance Amending Chapter 3 – Building and Construction, Articles 3.100 – 3.1500  
Because Mayor Wilson had not had time to prepare his revisions to Chapter 3, City Council agreed to postpone discussion of the item until the October 14th Council Meeting.
- B. Discussion Concerning Developing a Policy for Rental of the City Hall Meeting Room  
The item was postponed until the October 14th Council Meeting.

**X. REPORTS:**

- A. Land and Building  
There is no update.
- B. Legal
- Litigation
    - Update on 907 Lark Lane TCEQ Litigation  
There is no update.
- C. Public Works  
Mayor Wilson mentioned that pot holes are starting to develop in his subdivision.

**XI. COMMENTS BY MAYOR, CITY COUNCIL AND CITY SECRETARY:**

City Secretary indicated three houses had begun construction in the city, and two new fire-proof file cabinets had been purchased and delivered to city hall.

Councilman Bounds commented on the upcoming Self-Defense Class on September 20th and invited the City Council and audience member to come.

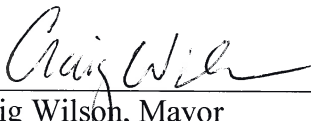
Councilman Rader and Councilman Liptak made several comments regarding the Emergency Services District #4 Revenue and Fire Expense Summary spreadsheet provided by Mayor Wilson and Cost Sharing Analysis provided by the City of Ovilla.


**XII. ADJOURNMENT:**

With no further comments from City Council, Councilman Bounds motioned to adjourn at 8:18 p.m. Councilman Liptak seconded the motion, and Mayor Wilson called for a vote.

Ayes: All Present  
Nays: None  
The motion passed. .

PASSED THIS 14<sup>th</sup> DAY OF October, 2014

  
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Craig Wilson, Mayor

ATTEST:   
Ronda Quintana, City Secretary

