

**MINUTES OF THE
REGULAR MEETING
OF THE OAK LEAF CITY COUNCIL
HELD ON MARCH 8, 2016 AT 7:00 P.M.
AT OAK LEAF CITY HALL**

I. CALL TO ORDER & ROLL CALL:

Council Members Present:

Mayor Craig Wilson
Councilman Bob Rader
Councilman Matthew Gardner

Mayor Pro Tem James Pierce
Councilman Joyce Liptak
Councilman Mark Bounds

City Staff Present:

City Secretary Ronda Quintana

**MAYOR WILSON CALLED THE REGULAR MEETING TO ORDER AT 7:03 P.M.
AND ANNOUNCED A QUORUM PRESENT.**

A. Invocation:

Mayor Wilson gave the Invocation.

B. Pledge of Allegiance:

It was followed by the declaration of the Pledge of Allegiance by the City Council and audience members.

II. AUDIENCE PARTICIPATION:

Mr. Jimmie Lamb (citizen at 123 Walnut Court) and Mr. Richard Liptak (citizen at 902 Little Creek Trail) were present in the audience, but only Mr. Liptak registered to speak.

Mayor Wilson invited Mr. Liptak to address the City Council, and Mr. Liptak commented about a recent landfill trip he had made to disposed of branches and trash and the excessive fees charged. He then mentioned another person (who was dumping debris at the same time) was charged much less because of a city agreement with the landfill. Mr. Liptak inquired if the City of Oak Leaf could also have a similar agreement. Mayor Wilson replied that City Staff would check into it.

Councilman Rader commented about the city's current trash collection service providing one-time trash pick-ups, and Mayor Pro Tem Pierce asked how often Mr. Liptak made trips to the landfill. Mr. Liptak indicated that he goes once or twice a year.

III. CONSENT AGENDA ITEMS:

- Approval of Ordinance 1602 – an Ordinance Cancelling the May 7, 2016 General Election

The item was reviewed by Council, and Councilman Rader motioned to approve Ordinance 1602. Councilman Bounds seconded the motion. Mayor Wilson called for a vote.

Ayes: All
Nays: None
The motion passed

IV. REGULAR AGENDA ITEMS:

- A. Approval of February 9, 2016 Regular Meeting Minutes

City Council reviewed the February 9, 2016 Minutes, and Councilman Liptak motioned to approve the Minutes as presented. Councilman Gardner seconded the motion. There was no further discussion of the item, so Mayor Wilson called for a vote.

Ayes: Councilman Rader, Councilman Liptak, Councilman Gardner and Councilman Bounds
Nays: None
Abstains: Mayor Pro Tem Pierce
The motion passed.

- B. Discussion and Possible Action Regarding Reestablishment of Economic Business Development Board

Mayor Wilson stated that two former board members had agreed to serve again, and City Staff was making inquiries to find a third person from the community. City Council briefly conferred on the number of people needed from the community, the Council and City Staff. The discussion of the item was then postponed until the next Council Meeting.

- C. Discussion Regarding Traffic Control Issues on Locust Drive and Lark Lane

Mayor Wilson indicated complaints had been received regarding speeding on Lark Lane and the use of the street as a vehicle testing strip by Catracho's #4 and customer parking for Happy Days. In addition, a separate complaint has been received concerning the "S" curve on Locust drive located west of city hall. Mayor Wilson then mentioned those accused of the violations on Lark Lane had been contacted. He asked about contacting a company in Lancaster, Texas to do road marking (buttons and striping) on Locust Drive and Council consented.

Councilman Liptak mentioned she had encountered speeders coming from Willow Bend Drive on Monday morning when she was leaving city hall. Councilman Bounds stated he had also made contact with the parents of one of the Lark Lane speeders and would be

patrolling the problem areas. The discussion then shifted to radar speed limit warning signs, and Councilman Liptak suggested asking the county about borrowing one from them. Mayor Wilson indicated it would be looked into.

- D. Discussion and Possible Action Regarding an Ordinance to Adopt a Park Master Plan
Mayor Wilson stated the ordinance had been prepared as part of the state grant process. He then invited City Secretary Quintana to speak about it, and she mentioned the Town of Lakewood Village's Park Plan had been used as a template. Councilman Rader commented on the language of the ordinance and then made mention of the results of a citizen survey taken in 2004 regarding low interest in a park. Then, Councilman Rader stated he was not in favor of imposing park fees and regulations on developers. Mayor Wilson mentioned he had also reviewed the ordinance and found it to be onerous. After that, he suggested simplifying it to fit the city's needs. Discussion of the item was then postponed until the next Council Meeting.

IV. OLD BUSINESS:

- A. Discussion and Approval of Audited Financial Statements, September 31, 2015
Councilman Liptak mentioned scheduling conflicts had prevented her from researching the previous meeting's inquiries concerning the Audited Financial Statements, so discussion of the item was postponed until the next Council Meeting.
- B. Discussion Regarding an Ordinance Amending Chapter 3 – Building and Construction, Articles 3.100 – 3.1500
Mayor Wilson indicated the changes to Chapter 3 were almost complete with the exception of Article 3.800 – Flood Damage Prevention. He then mentioned three versions of a draft flood prevention ordinance had been obtained from FEMA for review and would replace current language.

Councilman Liptak asked if one of the ordinances had to be chosen and received an affirmative response. Mayor Wilson stated the new versions are much shorter than current code and are up-to-date. Councilman Rader made mention of several features in the draft ordinances in which the city would have no control. He then advised retaining the existing language in Article 3.800, because it was fairly straight forward. Mayor Pro Tem Pierce inquired about adopting the International Building Code (IBC) by year and received an affirmative response. Councilman Rader added that the draft ordinances would automatically update the IBC to the latest version. Mayor Wilson stated code versions were adopted by year of publication and not automatically. After that, Mayor Pro Tem Pierce asked about the marker for flood line change and was informed it was the 2013 National Flood Insurance Program Map for Ellis County. He then asked about clarifying the language of Chapter 3 and received an affirmative response. Councilman Liptak commented on protecting the citizens, and then discussion of the item was postponed until the next Council Meeting.

C. Discussion Regarding Revisions to City Master Plan

Council reviewed the City Master Plan and Mayor Wilson asked City Secretary Quintana to explain the latest the changes. She indicated most changes were grammatical with the exception of reviewing the plan annually, which had been moved to Section 11 – Implementation Strategies. After that, the discussion of the item was postponed until the next Council Meeting.

D. Discussion Regarding New City Logo

The sample logos were reviewed and several were selected by the council members. After a short deliberation, the Council decided on a city seal design for the logo but asked for color options. Discussion of the item was then postponed until the next Council Meeting.

V. REPORTS:

A. Land and Building:

There were no updates.

B. Legal:

City Secretary Quintana indicated a court date would be scheduled for 701 Lark Lane to address repeat code violations for the number of vehicles visible and property maintenance issues.

C. Public Works:

• Road Maintenance and Repairs

Mayor Wilson stated that the potholing repairs had been completed, and an asphalt emulsion had been sprayed onto Little Creek Trail and Winding Creek Trail to help stabilize the roads. He also mentioned the city was not charged for it, because the county was testing the product.

VI. COMMUNITY INTEREST ANNOUNCEMENTS BY MAYOR, CITY COUNCIL AND CITY SECRETARY:

A. March 19th Self Defense Class at City Hall

Councilman Bounds mentioned there would be a Self Defense Class on Saturday, March 19th and indicated he was expecting more participants for the upcoming class. Councilman Bounds also invited the members of the audience and City Council to attend.

B. March 29th Vietnam Veteran's Commemorative Event

City Secretary Quintana commented on a Vietnam Veteran's Commemorative Event to be held on March 29th at noon in the city hall's parking lot. The event would be hosted by the Daughters of the American Revolution Society and would last ten to fifteen minutes. All present were also invited to attend.

C. Unexpected Repair to a City Hall HVAC Unit

Mayor Wilson indicated the HVAC unit on the west side of city hall had broken down recently and the condenser had been replaced.

D. Update on FM 664 Widening Project

Mayor Wilson stated the project was scheduled to be let for bidding February 2017.

E. Spring/Summer Newsletter Reminder

Mayor Wilson indicated the spring/summer newsletter would be coming out by mid-April.

F. Small Cities Problem Solving Clinic

Councilman Liptak mentioned she would be attending a Small Cities Problem Solving Clinic in West, Texas and asked the council members to e-mail her prior to March 18th with any issues they would like to have addressed.

G. Property Damage at 515 Little Creek Trail

City Secretary Quintana stated that some of the windows and doors at 515 Little Creek Trail (a vacant house) had been shot at, and City Staff was waiting for more information from the Sheriff's Office. Councilman Bounds also mentioned someone had been target shooting recently on a property a couple lots down from 515 Little Creek Trail.

H. Opening of New Investment Account

Councilman Liptak informed Council that she had contacted Wells Fargo Bank about setting up a CD account, and they had informed her of a new investment group product, which works better than a CD and is fully FDIC insured. She also mentioned that the Wells Fargo money market accounts are earning 0.7 percent interest, compared to the 0.2 percent the city was currently earning.

As another finance-related matter, she stated that the Federal Reserve had decided not to raise the interest rate, again.

VII. ADJOURNMENT:

Councilman Bounds motioned to adjourn at 8:23 p.m. and Councilman Liptak seconded the motion. Mayor Wilson called for a vote.


Minutes of the Regular Meeting
City of Oak Leaf
March 8, 2016
Page 6 of 6

Ayes: All
Nays: None
The motion passed.

PASSED THIS 10th DAY OF May, 2016



Craig Wilson, Mayor

ATTEST: 
Ronda Quintana, City Secretary

