

**MINUTES OF THE
PUBLIC HEARING AND
REGULAR MEETING
OF THE OAK LEAF CITY COUNCIL
HELD ON MAY 10, 2016 AT 7:00 P.M.
AT OAK LEAF CITY HALL**

I. CALL TO ORDER & ROLL CALL:

Council Members Present:

Mayor Craig Wilson

Councilman Bob Rader

Councilman Matthew Gardner

Mayor Pro Tem James Pierce

Councilman Joyce Liptak

Councilman Mark Bounds

City Staff Present:

City Secretary Ronda Quintana

**MAYOR WILSON CALLED THE REGULAR MEETING TO ORDER AT 7:01 P.M.
AND ANNOUNCED A QUORUM PRESENT.**

A. Invocation:

Mayor Wilson gave the Invocation.

B. Pledge of Allegiance:

It was followed by the declaration of the Pledge of Allegiance by the City Council and audience members.

II. PRESENTATIONS AND PROCLAMATION:

NOTE: SOME OF THE AGENDA ITEMS WERE DISCUSSED OUT OF ORDER.

D. Proclamation for Motorcycle Safety and Awareness Month

Mayor Wilson invited Mr. Steve Dickerson, Safety and Awareness Coordinator for the Texas Confederation of Clubs & Independents – DFW Branch (TX COC & I DFW) to speak regarding the proclamation. Mr. Dickerson stated there were over 455 motorcycle fatalities in Texas each year, and his organization had been working with over a hundred cities across the state to recognize the need for motorcycle safety and awareness.

Mayor Wilson then recited the proclamation and presented it to Mr. Dickerson.

C. Presentation to Recognize Outgoing Councilman Mark Bounds (Place 5)

Mayor Wilson presented a plaque to Councilman Bounds and thanked him for his service and dedication to the community as a council member.

B. Presentation to Recognize Outgoing Councilman Matthew Gardner (Place 4)

Mayor Wilson presented a plaque to Councilman Gardner and thanked him for his service and dedication to the community as a council member.

A. Presentation to Recognize Outgoing Mayor Craig Wilson

Mayor Pro Tem Pierce presented a plaque to Mayor Wilson and thanked him for his leadership and many years of service to the community, first as a council member and then as mayor of Oak Leaf.

III. CONVENE INTO PUBLIC HEARING:

• Replat of 109 Uhl Road and 501 Winding Creek Trail

Mayor Wilson announced the Public Hearing has been postponed due to errors found in the Replat drawing.

IV. ADJOURN FROM PUBLIC HEARING AND CONVENE INTO REGULAR MEETING

The Public Hearing was adjourned and the Regular Meeting convened at 7:08 p.m.

V. RECESS OF REGULAR MEETING

Mayor Wilson called for a recess of the Regular Meeting at 7:09 p.m. for a celebratory intermission.

VI. RECONVENE OF REGULAR MEETING

The Regular Meeting reconvened at 7:21 p.m.

VII. AUDIENCE PARTICIPATION:

Mr. and Mrs. John Little, citizens at 1907 Morningside Lane, Mrs. Craig Wilson, citizen at 510 Winding Creek Trail, Mr. Scott Godwin, citizen at 2047 Willow Bend Drive, Mr. Jimmie Lamb, citizen at 123 Walnut Court, Mr. Ron Spurlock, citizen at 103 S. Hampton Road and Mr. and Mrs. Hal Shaffer, Mr. Wesley Dady and Mr. Steve Dickerson, members of TX COC & I DFW, were present in the audience. However, no one registered to speak before City Council.

VIII. CONSENT AGENDA ITEMS:

A. Approval of March 8, 2016 Regular Meeting Minutes

B. Approval to Dispose of Outdated City Records

Both items were reviewed by Council, and Mayor Pro Tem Pierce motioned to approve them. Councilman Bounds seconded the motion. Mayor Wilson called for a vote.

Ayes: All
Nays: None
The motion passed

IX. REGULAR AGENDA ITEMS:

A. Discussion and Approval of a Replat of 109 Uhl Road and 501 Winding Creek Trail
Mayor Wilson postponed discussion of this item until a future meeting.

B. Discussion and Approval of Resolution 1601 – a Resolution Directing Oncor to File Certain Information with the City to Determine if Existing Rates are Unreasonable or in Violation of Law and Determination of Just and Reasonable Rates by Oak Leaf to be Charged by Oncor

Mayor Wilson summarized the model Staff Report, which was provided by the Steering Committee of Cities Served by Oncor, and Councilman Rader inquired about the outcome if the resolution passed. Mayor Wilson mentioned there would be a Public Hearing in December during the Council Meeting to present the Steering Committee's findings and comments. Councilman Rader then commented about the conversion of Oncor into a Real Estate Investment Trust (REIT), and Mayor Wilson indicated the Steering Committee wanted to open a rate case. Councilman Rader indicated his concern for the Oncor customers and lowering the rates. Mayor Wilson then recommended approving the resolution, and Mayor Pro Tem Pierce made a motion to approve Resolution 1601. Councilman Rader seconded the motion. Council made no further comments, so Mayor Wilson called for a vote.

Ayes: All
Nays: None
The motion passed.

C. Discussion and Possible Approval of an Ordinance Amending Chapter 1, Article 1.100, Section 1.106 – General Penalty for Health and Safety Code Violations

Mayor Wilson indicated the ordinance would amend Section 1.106 to include daily penalties for immediate health and safety violations. Councilman Rader made reference to prior discussions regarding Section 1.106. He then stated that the proposed ordinance language was too vague and recommended further clarification. After that, Mayor Wilson postponed discussion on the item until the next Council Meeting.

IV. OLD BUSINESS:

A. Discussion and Approval of Audited Financial Statements, September 31, 2015

Councilman Liptak stated the chart of account items had been grouped differently from the last audit, but the total amounts were comparable to the financial statements. She then recommended approving them as presented. Mayor Pro Tem Pierce made a motion to approve the audited Financial Statements, and Councilman Liptak seconded the motion. There was no further discussion of the item, so Mayor Wilson called for a vote.

Ayes: All
Nays: None
The motion passed.

B. Discussion Regarding an Ordinance Amending Chapter 3 – Building and Construction, Articles 3.100 – 3.1500

Mayor Wilson gave a brief synopsis regarding three versions of a draft flood plain regulation ordinance provided by FEMA to replace the city's current flood damage prevention code. He indicated Version 2 had been selected and modified (the coastal area codes were not applicable to the city). However, the changes could not be adopted by the city without prior approval from FEMA, and Section 3.400.202 will need to be amended later to exclude Appendix G of the International Building Code.

Councilman Rader commented on the efforts made to restructure the Building Code for the last year and asked if Articles 3.100 through 3.700 could be adopted now and Article 3.800 later. Mayor Wilson consented to the request. Councilman Rader also commented concerning substantial improvements to damaged property and the capability of the American Society of Certified Engineers (ASCE) to make code changes in which the city would not have any input. Mayor Pro Tem Pierce inquired about how often the ASCE made changes, and Mayor Wilson indicated the changes would only apply to what was built in the flood plain.

After that, Mayor Pro Tem Pierce motioned to accept the ordinance to amend Chapter 3 – Building and Construction, Articles 3.100 through 3.700. Councilman Bounds seconded the motion. The council members made no additional comments, so Mayor Wilson called for a vote.

Ayes: All
Nays: None
The motion passed.

C. Discussion Regarding City Park

Mayor Wilson informed City Council he had started work on the Performances Specifications for the pavilion, since the earlier bid work provided by the Master Plan Committee did not qualify under the Procurement Law. Councilman Liptak mentioned

she had spoken with the Texas Municipal League about the matter and had also researched the Economic Business Development by-laws and election information concerning the economic development/park tax.

City Council then proceeded to discuss the specifications for the savannah style pavilion. After that, grading of the lot was discussed. However, Mayor Wilson pointed out if the whole lot were graded, it would turn into a much larger project. The cell tower road drainage issue was then deliberated.

This was followed by Councilman Liptak asking about the procedures once the specifications were received. Mayor Wilson indicated that the city would go out for bids and would also need a general contractor. After that, the discussion on the item was tabled until the next Council Meeting.

V. **REPORTS:**

A. Land and Building:

There were no updates.

B. Legal:

There were no updates.

C. Public Works:

1. Road Maintenance and Repairs

Mayor Wilson stated that the pothole repair work has started, but wet weather conditions would delay the project. Tree trimming along S. Hampton Road and E. Highlands Road has also been scheduled.

2. Lariat Circle Drainage

Mayor Wilson mentioned that the city has received complaints regarding drainage issues along the southeast section of Lariat Circle. However, fixing the issues would require engineering work.

D. Miscellaneous:

1. Update on March 18th Small Cities Problem Solving Workshop

Councilman Liptak stated the Small Cities Problem Solving Workshop was very informative. Representatives from many cities along the I-35 corridor and the Texas Municipal League were in attendance.

2. Investment Report

There was no update.

VI. COMMUNITY INTEREST ANNOUNCEMENTS BY MAYOR, CITY COUNCIL AND CITY SECRETARY:

A. Reminder for May 21st Self Defense Class

Councilman Bounds mentioned there would be a Self Defense Class on Saturday, May 21st, which would include hands-on training and a lecture. He then invited the members of the audience and City Council to attend.

B. Reminder for May 24th Primary Run-off Election

City Secretary Quintana indicated city hall would be a early voting location for the Primary Run-off Election for the week of May 16th from 8:00 a.m. to 6:00 p.m. and a voting location on Election Day, May 24th from 7:00 a.m. to 7:00 p.m.

C. Update on TCEQ MS4 Waiver

City Secretary Quintana indicated that the renewed TPDES Small MS4 General Permit Waiver Authorization had been received on April 25, 2016.

D. Radar Detection Unit

City Secretary Quintana informed Council that she had spoken with the Ellis County Sheriff's Office regarding the use of a radar detection unit on Locust Drive, and they had already set one out a couple of times.

E. Damaged Red Oak Road Bridge

City Secretary Quintana remarked that one of the bridges on Red Oak Road between Uhl Road and Hidden Lane was inoperable due to water damage, and the City of Red Oak Public Works Department indicated it would be some time before the bridge would be open to traffic.

F. Property Damage at 514 Little Creek Trail

Councilman Liptak stated the fence and mailbox at 514 Little Creek Trail had been damaged by a teenage driver going too fast.

VII. ADJOURNMENT:

Councilman Bounds motioned to adjourn at 8:45 p.m. and Councilman Liptak seconded the motion. Mayor Wilson called for a vote.

Ayes: All

Nays: None

The motion passed.

PASSED THIS 14th DAY OF June, 2016


Acting Mayor

ATTEST: Ronda Quintana
Ronda Quintana, City Secretary

