

**MINUTES OF THE
SPECIAL MEETING
AND BUDGET WORKSHOP
OF THE OAK LEAF CITY COUNCIL
HELD ON JULY 5, 2016 AT 7:00 P.M.
AT OAK LEAF CITY HALL**

I. CALL TO ORDER & ROLL CALL:

Council Members Present:

Mayor Pro Tem James Pierce

Councilman Jimmie Lamb

Councilman Joyce Liptak

Councilman Susanne Ellis

City Staff Present:

City Secretary Ronda Quintana

**MAYOR RADER CALLED THE REGULAR MEETING TO ORDER AT 7:02 P.M.
AND ANNOUNCED A QUORUM PRESENT.**

A. Invocation:

Mayor Rader gave the Invocation.

B. Pledge of Allegiance:

It was followed by the declaration of the Pledge of Allegiance by the City Council and audience members.

II. AUDIENCE PARTICIPATION:

None of the members of the audience registered to speak before the Council.

III. REGULAR AGENDA ITEMS:

A. Discussion and Appointment of a Council Member for Council Place No. 2

Councilman Liptak motioned to appoint Mr. John Little to the position of City Council Place No. 2, and Councilman Lamb seconded the motion. No additional comments were made by the council members, so Mayor Rader called for a vote.

Ayes: All

Nays: None

The motion passed.

B. Possible Swearing-in of New Council Member

City Secretary Quintana administered the Oath of Office to Councilman Little.

C. Discussion and Approval of June 14, 2016 Regular Meeting/Public Hearing and Budget Workshop Minutes

The Minutes were reviewed by the council members. Councilman Liptak proposed amending the second paragraph on Page 3 to include a request made by Mrs. Montgomery for an audit of Catracho's Body Shop's Sales Tax Permit (to determine the scope of the business) and a correction to the numbering of the agenda item headings on Pages 8 and 9.

After that, Mayor Pro Tem Pierce made a motion to approve the June 14, 2016 Regular Meeting/Public Hearing and Budget Workshop Minutes as amended, and Councilman Liptak seconded the motion. There was no further discussion of the item, so Mayor Rader called for a vote.

Ayes: Mayor Pro Tem Pierce, Councilman Liptak, Councilman Lamb and Councilman Ellis

Nays: None

Abstains: Councilman Little

The motion passed.

D. Discussion and Approval of Resolution No. 1604 – a Resolution Authorizing Continued Participation with the Atmos Cities Steering Committee; and Authorizing with the Atmos Cities Steering Committee; and Authorizing the Payment of Two and One-half Cents Per Capita to the Atmos Cities Steering Committee to Fund Regulatory and Related Activities Related to Atmos Energy Corporation

Mayor Rader explained the purpose of the resolution (to authorize continued participation with the Atmos Cities Steering Committee and payment of an annual membership fee). Councilman Lamb inquired about the number of households serviced by Atmos Energy and was informed there were three.

Councilman Lamb motioned to approve Resolution 1604, and Mayor Pro Tem Pierce seconded the motion. City Council made no further comments, so Mayor Rader called for a vote.

Ayes: All

Nays: None

The motion passed.

IV. OLD BUSINESS ITEMS:

A. Discussion and Possible Action of an Ordinance Amending Chapter 1, Article 1.100, Section 1.106 – General Penalty for Health and Safety Code Violations

Mayor Rader briefly reviewed the Council's previous work to revise the City Code, and how the Council had determined to place all penalty provisions in one section (Chapter 1, Article 1.100, Section 1.106) and to simply refer to that section throughout the Code. He then explained why the Council had removed the previous language of Section 1.106 mandating daily penalties, using the example of a complaint regarding growing wildflowers and how unfair it would have been to impose daily penalties on the property owner in that case. However, as a result of more recent discussions by the Council while revising Chapter 3 of the Code; it appeared that there might be some limited circumstances where the options of imposing daily penalties might be appropriate. Thus, the proposed revision of Section 1.106 to permit daily penalties where (1) there is an egregious violation that is immediately dangerous to public safety and health and (2) where previously adjudicated code violations continue to exist or are repeated, such as the vehicle and debris violations at 701 Lark Lane.

Councilman Ellis inquired about what constituted an immediate danger to the public, and Mayor Rader responded by referencing hazardous building. Councilman Lamb asked if the amendment for immediate danger was necessary, since Subsection (b) of 1.106 already addressed it. Mayor Rader indicated that current language in Subsection (b) only covered the city filing a suit against the violator. Mayor Pro Tem Pierce commented in favor of strengthening the current code.

Councilman Liptak motioned to approve the ordinance, and Councilman Ellis seconded the motion. There was no further discussion by the council members, so Mayor Rader called for a vote.

Ayes: All
Nays: None
The motion passed.

B. Discussion Regarding Possible Amendments to Ordinance 1603 – an Ordinance Amending Chapter 3, Articles 3.00 – 3.1500

Mayor Rader gave a summary regarding the latest revisions to Chapter 3 and then informed City Council that the city could waive the privilege on the city attorney's Privileged Memorandum, since nothing on it was secret. After that, he recommended amending the ordinance to reinstate the indemnification provision concerning the building inspector, so the inspector would not have to carry liability insurance and raise his inspection fees. The discussion on the item was then postponed until the next meeting.

C. Discussion Regarding Possible Revision and Adoption of Flood Control Ordinance

Mayor Rader stated any changes to the current flood control ordinance would require FEMA approval before adoption, and the latest revision (prepared by former Mayor Wilson) had resulted in a four-page checklist from FEMA requiring changes, including

the addition of language for mobile homes. Mayor Rader then suggested keeping the ordinance the same, and the council members concurred.

V. REPORTS:

A. Land and Building:

There were no updates.

B. Legal:

There were no updates.

C. Public Works:

1. Road Maintenance and Repairs

City Secretary Quintana stated the remaining pothole repairs on Lark Lane, Winding Creek Trail and S. Hampton Road would be completed soon.

2. S. Hampton Road Water Line and Fire Hydrants

Councilman Liptak mentioned she had spoken with Ms. Rhonda Carter at the Rockett Special Utility District (RSUD) regarding low water pressure along S. Hampton Road. After inspecting the map, Ms. Carter determined there is a one and one-half inch (1 1/2") water line between the Canaan Driveway and 3700 S. Hampton Road. She then indicated the line could be reduced by half an inch to maintain the pressure. Councilman Liptak then stated she had asked about getting additional service to the property owners in that area. In response, Ms. Carter stated that there were no plans in the foreseeable future to do infrastructure work in the Oak Leaf Area, and she would have to speak with the RSUD engineers about it.

Mayor Pro Tem Pierce pointed out that a one inch (1") or a one and one-half inch (1 1/2") water line is not adequate to support a fire hydrant, and the current lines can handle volume but not quantity. He then stated there are several areas in the city that didn't meet the standard. Councilman Liptak responded by stating that another pumping substation may be needed. She indicated RSUD has three pumping substations, but none were in the area.

Councilman Liptak then spoke about the fees to tap into the water line and set up a water meter. Mayor Rader asked if Ms. Carter had been informed about several property owners wanting to tap in. Councilman Liptak responded in the affirmative and stated RSUD's map confirmed many of the lots in that area had no tap yet.

D. Miscellaneous:

- City Logo

City Secretary Quintana indicated that a scholarship would not be offered for the city logo contest, since it was a one-time occurrence. However, a prize amount would be appropriate. She also mentioned TSTC and Red Oak High School had not yet been contacted regarding the matter but would be soon.

VI. COMMUNITY INTEREST ANNOUNCEMENTS BY MAYOR, CITY COUNCIL AND CITY SECRETARY:

A. Reminder for July 16th Self Defense Class

City Secretary Quintana mentioned a Self Defense Class would be offered on Saturday, July 16th from 9:00 a.m. to 11:00 a.m. and invited all present to attend.

B. TML Newly Elected Officials Orientation

Councilman Lamb stated he would be attending the July 28th TML Newly Elected Officials Orientation in Granbury, Texas, and it would be offered again on August 4th in San Antonio, Texas.

VII. CONVENE INTO 2016-2017 BUDGET WORKSHOP

The Budget Workshop convened at 8:08 p.m., and City Council commented on raising, lowering and maintaining the tax rate, as well as planning for future city projects.

After that, the following budget items were discussed:

41020 – Electric / Gas	51080 – Consultant/ Professional Fee
43010 – Maintenance and Operations	51120 – Equipment Maintenance
43040 – Sales Tax	51130 – Inspection/Plan Review Service
44040 – Money Market Interest	51230 – Public Messaging
44045 – Investment Interest	51270 – State Sales Tax Service
45010 – Transfers from Money Market	51280 – Technology Support
51020 – Animal Control	54010 – Road Improvements
51060 – City Attorney	

In addition, the Council discussed unrestricted and restricted savings, the city's Investment Policy, liquidity of funds, infrastructure projects, fund transfers for when natural disasters occur, building security and technology protection, public messaging and surveys.

VIII. ADJOURNMENT:

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Councilman Liptak motioned to adjourn at 9:03 p.m., and Councilman Little seconded the motion. Mayor Rader called for a vote.

Ayes: All
Nays: None
The motion passed.

PASSED THIS 7th DAY OF AUGUST, 2016



Bob Rader, Mayor

ATTEST: 
Ronda Quintana, City Secretary

