

**MINUTES OF THE WORKSHOP  
AND BUDGET WORKSHOP  
OF THE OAK LEAF CITY COUNCIL  
HELD ON AUGUST 23, 2016 AT 6:30 P.M.  
AT OAK LEAF CITY HALL**

**I. CALL TO ORDER & ROLL CALL:**

Council Members Present:

Mayor Bob Rader

Councilman John Little

Councilman Susanne Ellis

Mayor Pro Tem James Pierce

Councilman Jimmie Lamb

Council Member Absent:

Councilman Joyce Liptak

City Staff Present:

City Secretary Ronda Quintana

**MAYOR RADER CALLED THE WORKSHOP TO ORDER AT 6:36 P.M. AND ANNOUNCED A QUORUM PRESENT.**

A. Invocation:

Mayor Rader gave the Invocation.

B. Pledge of Allegiance:

It was followed by the declaration of the Pledge of Allegiance by the City Council.

**Councilman Liptak arrived at 6:41 p.m.**

**NOTE: SOME AGENDA ITEMS WERE DISCUSSED OUT OF ORDER.**

**II. CONVENE INTO 2016-2017 BUDGET WORKSHOP:**

The Budget Workshop convened at 6:42 p.m., and the following budget items were discussed:

41010 – Cable

41020 – Electric / Gas

43050 – Street Repair Tax

51060 – City Attorney

51070 – Zoning Consultant

51100 – Dues/Memberships/Subscription

51120 – Equipment Maintenance

51130 – Inspection/Plan Review Service

51160 – Legal Fees

51210 – Professional Licenses

51240 – Publishing

51280 – Technology Support

51290 – Training Fees

53010 – Animal Control Supplies

53030 – Computer Software

53050 – Elections

53070 – General Equipment

53130 – Office Equipment

53160 – Bldg Repair & General Maintenance

55010 – Electric – City Hall

55020 – Electric – Street Lights

56010 – Capital Improvements

Of those items, City Council agreed to decrease Item 51100 (Dues/Membership/Subscriptions) from \$3,600.00 to \$3,000.00, to decrease Item 51120 (Equipment Maintenance) from \$4,500.00 to \$3,000.00, to decrease Item 51210 (Professional Licenses) from \$500.00 to \$250.00, to increase Item 53160 (Building Repair & General Maintenance) from \$4,000.00 to \$5,500.00 and decrease Item 55010 (Capital Outlay) from \$150,000.00 to \$8,000.00.

There were also deliberations on the purchase of video equipment for the meeting room and additional security camera equipment, the installation of VoIP phone/internet services and equipment at city hall, additional street lighting in the city and the completion of the public restrooms in the public works building.

**III. RECESS FROM THE BUDGET WORKSHOP INTO EXECUTIVE SESSION:**

City Council recessed from the Budget Workshop at 7:37 p.m.

**III. RECONVENE INTO BUDGET WORKSHOP:**

The Council reconvened at 8:47 p.m.

• Discussion and Possible Action Taken as a Result of the Executive Session

No action was taken during the Executive Session regarding the creation of a zoning ordinance or procurement laws regarding the construction of a pavilion.

City Council agreed to let Councilman Little obtain quotes for the construction of a pavilion, electric work and grading of the pavilion site, and Mayor Rader indicated Chapter 3 (Building and Construction) would be rewritten to include provisions for single-family residential zoning and increased square footage for new residences. He also stated he would research the possibility of setting and enforcing a time limit on obtaining a Certificate of Occupancy (C/O).

**IV. ADJOURN FROM 2016-2017 BUDGET WORKSHOP AND CONVENE INTO WORKSHOP:**

The council members adjourned from the budget workshop and convened into the workshop at 8:52 p.m.

A. Discussion of City Park and Pavilion

There was no discussion regarding the city park and pavilion during the Workshop.

B. Discussion of Zoning Ordinance

There was no discussion regarding the creation of a zoning ordinance during the Workshop.

C. Discussion in Regards to the Contacting of Citizens

Mayor Rader and the council members discussed the best way to solicit the citizens' opinions on various matters and decided to use a combination of mass mailing, e-mail and social media posting.

**III. ADJOURNMENT:**

Councilman Liptak motioned to adjourn at 9:08 p.m. Mayor Pro Tem Pierce seconded the motion. Mayor Rader called for a vote.

Ayes: All  
Nays: None  
The motion passed.

PASSED THIS 13<sup>th</sup> DAY OF September, 2016

Bob Rader

Bob Rader, Mayor

ATTEST: Ronda Quintana  
Ronda Quintana, City Secretary

