

**MINUTES OF THE
2016-2017 BUDGET WORKSHOP,
BUDGET PUBLIC HEARING AND
REGULAR MEETING
OF THE OAK LEAF CITY COUNCIL
HELD ON SEPTEMBER 13, 2016 AT 7:00 P.M.
AT OAK LEAF CITY HALL**

I. CALL TO ORDER & ROLL CALL:

Council Members Present:

Mayor Pro Tem James Pierce
Councilman Joyce Liptak
Councilman Susanne Ellis

Councilman John Little
Councilman Jimmie Lamb

City Staff Present:

City Secretary Ronda Quintana

**MAYOR RADER CALLED THE REGULAR MEETING TO ORDER AT 7:00 P.M.
AND ANNOUNCED A QUORUM PRESENT.**

A. Invocation:

Mayor Rader gave the Invocation.

B. Pledge of Allegiance:

It was followed by the declaration of the Pledge of Allegiance by the City Council and members of the audience.

II. PROCLAMATION:

Mayor Rader recited the Constitution Week proclamation and presented it to Mrs. Patricia Thibodeau, representative of the Old Chisholm Trail Chapter of the National Society Daughters of the American Revolution (DAR). In turn, she presented Mayor Rader with a citizenship award for his excellence in upholding and promoting the ideals of the United States Constitution, as well as certificates in appreciation of his service in the United States Military and for valor, service and sacrifice during the Vietnam War.

NOTE: SOME OF THE AGENDA TOPICS WERE DISCUSSED OUT OF ORDER.

III. AUDIENCE PARTICIPATION:

Mrs. Patricia Thibodeau, Ms. Nancy Barker (citizen at 1103 Lariat Circle), Ms. Michelle Hillary (citizen at 3710 S. Hampton), Mr. Oscar Munoz (property owner on Lariat Circle) and Mr. Mike Morrison (citizen at 1101 Lariat Circle) were present in the audience. Ms. Barker, Ms. Hillary and Mr. Morrison registered to speak.

Mayor Rader invited Ms. Barker to address the City Council, and she voiced her concerns regarding the proposed drainage work to be done on Lariat Circle, which involves her property and flooding issues she has experienced in the past and present, as evidenced by the photos she submitted to Council.

Mayor Rader gave a synopsis of the previous meeting with Ellis County Commissioner Butler regarding the storm water runoff problem on Lariat Circle. He then mentioned meeting with the commissioner again to go over the county engineer's evaluation and the best solution to deal with it.

Ms. Barker requested having someone come out to her property. In response, Mayor Rader indicated all property owners affected by the drainage work would be contacted regarding the on-site meeting, so questions could be asked and all concerns addressed.

Mr. Morrison commented that he was also concerned about the ditches.

Councilman Liptak asked if the clearing of land in the center of Lariat Circle had made a difference in the amount of runoff and when the work had occurred, to which Ms. Barker gave several dates. She also mentioned having problems with that property owner regarding the installation of a culvert pipe on the property line, cutting of her trees and trespassing of his work crews onto her property.

The time of the week and day for the meeting were then discussed.

Mayor Rader then asked Ms. Hillary to speak before the City Council. She voiced her concerns about hunting in the city limits of Oak Leaf, and a dangerous incident involving an adjoining neighbor and workers on his property shooting all week long before Labor Day and during the three-day holiday. She informed Council two bullets had penetrated her horse barn, and she was concerned for the safety of the animals on her property, as well as cyclists and joggers on S. Hampton Road.

Councilman Liptak asked about the response from the Sheriff's Office, and she was informed there had been none yet. Councilman Lamb inquired about the exact location of the property in question and was given it. Ms. Hillary then spoke about the history of the property. Councilman Lamb made mention of a similar circumstance experienced by his sister and recommended calling the game warden. Mayor Rader asked Ms. Hillary to provide more details about the incident, and she agreed to do so.

IV. CONVENE INTO 2016-2017 BUDGET WORKSHOP:

The 2016-2017 Budget Workshop convened at 7:40 p.m.

V. RECESS FROM BUDGET WORKSHOP AND CONVENE INTO EXECUTIVE SESSION:

The Council convened into executive session at 7:41 p.m. to discuss possible litigation matters concerning property violations and staffing.

VI. RECONVENE INTO BUDGET WORKSHOP:

The Council reconvened at 9:21 p.m.

- Discussion and Possible Action Taken as a Result of the Executive Session
No action was taken during the Executive Session regarding the litigation or staff matters.

City Council did however agree to make the following changes to the 2016-2017 Budget:

- Item 51060 (City Attorney) increased from \$5,000.00 to \$7,500.00
- Item 51190 (Municipal Court) increased from \$2,200.00 to \$10,000.00
- Item 51170 (Mowing-City Property) increased from \$3,000.00 to \$20,000.00
- Item 52010 (Wage Expense) increased from \$64,719.00 to \$66,010.00 (a five percent increase from the previous year)
- Item 52020 (Wage Tax Expense) increased from \$5,804.00 to \$5,920.00
- Item 52040 (Compensation and Vacation) increased from \$3,962.00 to \$4,040.00

VII. REGULAR AGENDA ITEMS:

A. Possible Discussion and Approval of August 9, 2016 Regular Meeting / Budget Workshop Minutes

Councilman Liptak motioned to approve the August 9, 2016 Minutes as presented, and Councilman Ellis seconded the motion. There was no further discussion of the item, so Mayor Rader called for a vote.

Ayes: Councilman Little, Councilman Liptak, Councilman Lamb and Councilman Ellis

Nays: None

Abstains: Mayor Pro Tem Pierce

The motion passed.

B. Possible Discussion and Approval of August 23, 2016 Workshop / Budget Workshop Minutes

Councilman Liptak made a motion to approve the August 23, 2016 Minutes as presented, and Councilman Lamb seconded the motion. Council made no other comments regarding the item, so Mayor Rader called for a vote.

Ayes: All Present
Nays: None
The motion passed.

- C. Discussion and Action to Ratify the Property Tax Increase Reflected in the Budget
Councilman Liptak motioned to ratify the property tax increase of \$4,569.50, and Councilman Ellis seconded the motion. No further comments were made by the council members, so Mayor Rader called for a vote.

Ayes: All Present
Nays: None
The motion passed.

- D. Discussion and Approval of Ordinance 1610 – an Ordinance to Adopt the 2016-2017 Fiscal Year Budget
Councilman Liptak made a motion to adopt the 2016-2017 Fiscal Year Budget as amended, and Councilman Lamb seconded the motion. There was no further discussion of the item, so Mayor Rader called for a vote.

Ayes: Mayor Pro Tem Pierce, Councilman Little, Councilman Liptak,
Councilman Lamb and Councilman Ellis
Nays: None
The motion passed.

- E. Discussion and Approval of Ordinance 1611 – an Ordinance Setting the Property Tax Rate for 2016
Councilman Liptak motioned to approve Ordinance 1611 setting the property tax rate for 2016 at \$0.363867 per \$100.00 of taxable property value. Councilman Little seconded the motion. Council made no further deliberations, so Mayor Rader called for a vote.

Ayes: All Present
Nay: None
The motion passed.

- F. Approval of a Quote for Roadwork Project for Rock Creek Drive, Shallow Creek Drive, Roaring Creek Drive, Roaring Creek Court and Roaring Creek Circle in the Amount of \$119,400.00
Councilman Lamb made a motion to approve the quote for roadwork in the amount of \$119,400.00, and Councilman Liptak seconded the motion. There was no further discussion of the item, so Mayor Rader called for a vote.

Ayes: All Present
Nay: None
The motion passed.

G. Discussion and Possible Action Regarding Quotes for Constructing a Pavilion and Grading Work

The Council clarified that building the pavilion and grading work were two separate subjects and then agreed to postpone discussion of the item until the next Council Meeting.

VIII. OLD BUSINESS:

A. Discussion and Possible Approval of Resolution 1605 – a Resolution Authorizing the Creation of the North Central Texas Regional 9-1-1 Emergency Communications District

Mayor Rader commented on the monthly fee of \$0.50 charged to each phone user and the desire of the North Central Texas Council of Governments (NCTCOG) to direct the funds back to the area to provide emergency dispatch centers with the latest and best available equipment and technology. He then stated that if the technology needs were met, it would be possible to reduce the phone user fee.

Councilman Liptak inquired about how the funds would be collected and who would distribute them. Councilman Lamb indicated that NCTCOG would be responsible for collection and distribution of the funds to the Regional 9-1-1 Emergency Communications District. Councilman Liptak then asked about the representative from Ellis County, Chief Carl Smith but received no response.

Mayor Pro Tem Pierce made a motion to approve Resolution 1605, and Councilman Liptak seconded the motion. There were no additional comments from City Council, so Mayor Rader called for a vote.

Ayes: All Present
Nay: None
The motion passed.

B. Discussion Regarding City Logo Contest

The council members discussed the contest prize amount, the time period, publicizing of the contest and an entry deadline.

IX. REPORTS:

A. Land and Building:

There were no updates.

B. Legal:

- 101 Forest Brook Drive
City Secretary Quintana mentioned that the property owners at 101 Forest Brook Drive had been notified of the multiple property violations and would be summoned to court in October if no action was taken.

C. Public Works:

1. Road Maintenance and Repairs

Mayor Rader indicated the rehabilitation of Rock Creek Drive, Roaring Creek Drive, Roaring Creek Court, Roaring Creek Circle and Shallow Creek Drive was on schedule and would be completed soon, if the weather cooperated.

Councilman Liptak inquired about the recent work on Little Creek Trail and Winding Creek Trail. City Secretary Quintana stated that the summer heat had caused the emulsion solution (applied last winter to seal the roads) to surface in some areas of the streets, so a layer of chip seal had been applied to deal with the issue.

2. Update Regarding Drainage Issues on Lariat Circle

Mayor Rader mentioned that the best estimate at this point was that the work on Lariat Circle would be in the range of \$2,500.00 to \$3,000.00.

D. Miscellaneous:

1. Update on Economic Development Corporation Meeting

Councilman Lamb stated that new officers were appointed, bank signers for EDC bank account were selected and the next EDC Meeting was scheduled for September 19th.

2. VoIP Service at City Hall

Mayor Pro Tem Pierce mentioned that he had been in contact with a representative from AT&T and a contract would soon be provided for VoIP services.

VI. COMMUNITY INTEREST ANNOUNCEMENTS BY MAYOR, CITY COUNCIL AND CITY SECRETARY:

1. September 17, 2016 Self Defense Class

City Secretary Quintana mentioned a Self Defense Class would be offered on Saturday, September 17th from 9:00 a.m. to 11:00 a.m. and invited all present to attend.

2. National Night Out Reminder

City Secretary Quintana indicated that the city's National Night Out would take place on October 4th and information about the event would be sent shortly to the citizens.

VII. ADJOURNMENT:

Councilman Little motioned to adjourn at 10:14 p.m., and Councilman Liptak seconded the motion. Mayor Rader called for a vote.

Ayes: All Present

Nays: None

The motion passed.

PASSED THIS 11th DAY OF October, 2016



Bob Rader, Mayor

ATTEST: 
Ronda Quintana, City Secretary

