

**MINUTES OF THE  
REGULAR MEETING  
OF THE OAK LEAF CITY COUNCIL  
HELD ON OCTOBER 11, 2016 AT 7:00 P.M.  
AT OAK LEAF CITY HALL**

**I. CALL TO ORDER & ROLL CALL:**

Council Members Present:

Mayor Bob Rader

Councilman John Little

Councilman Jimmie Lamb

Mayor Pro Tem James Pierce

Councilman Joyce Liptak

Councilman Susanne Ellis

City Staff Present:

City Secretary Ronda Quintana

**MAYOR RADER CALLED THE MEETING TO ORDER AT 7:02 P.M. AND ANNOUNCED A QUORUM PRESENT.**

A. Invocation:

Councilman Lamb gave the Invocation.

B. Pledge of Allegiance:

It was followed by the declaration of the Pledge of Allegiance by the City Council and members of the audience.

**II. AUDIENCE PARTICIPATION:**

Mrs. Chris Hauffe (citizen at 604 Shallow Creek Drive), Mr. Mayo Adams and Ms. Kathy Forrester (citizens at 603 Shallow Creek Drive) and Mr. Scott Godwin (citizen at 2047 Willow Bend Drive) were present in the audience. All but Ms. Forrester registered to speak.

Mayor Rader invited Mrs. Hauffe to address the City Council. She voiced her concerns about the health and traffic safety issues caused by the ongoing road rehabilitation project in her neighborhood. Mrs. Hauffe also commented about the road work being a hassle and inconvenience for her family and inquired about the completion of it. Mayor Rader replied that there had been delays due to the weather and other projects Ellis County is currently working on, but they would be applying first layer of chip seal on the remaining streets soon.

Mr. Adams stated he had the same concerns as Mrs. Hauffe in addition to an uneven road surface at the end of his driveway of at least seven to ten inches.

Mr. Godwin informed Council of his professional background concerning guns and spoke in favor of hunting and shooting in Oak Leaf. He then mentioned Ms. Hillery's complaint from the previous Council Meeting and indicated it was a matter for law enforcement, not the city.

In addition, the game warden should have been notified. Mayor Rader stated that Ms. Hillary had been asked to provide proof of the incident, but none had been submitted yet.

**III. CONSENT AGENDA ITEM:**

- Approval of the September 13, 2016 Meeting Minutes  
Mayor Rader indicated he had a change to make to the Minutes, so Councilman Liptak motioned to move the item to the Regular Agenda. Councilman Ellis seconded the motion.

Ayes: All  
Nays: None  
The motion passed.

**IV. REGULAR AGENDA ITEMS:**

- A. Approval of the September 13, 2016 Meeting Minutes  
Mayor Rader suggested a modification to Regular Agenda Item G. (Discussion and Possible Action Regarding Quotes for Constructing a Pavilion and Grading Work). Councilman Lamb motioned to approve the September 13, 2016 Meeting Minutes as amended, and Mayor Pro Tem Pierce seconded the motion. There was no further discussion of the item, so Mayor Rader called for a vote.

Ayes: All  
Nays: None  
The motion passed.

- B. Discussion and Approval of a Resolution to Amend the Bylaws of the City of Oak Leaf Economic Development Corporation; Authorizing the Mayor to Take all Necessary Steps to Implement the Provisions of This Resolution; Incorporating Recitals; Providing for Severability and Adopting an Effective Date

The item was opened for discussion, and Councilman Liptak suggested a wording change in Section 4.03 (Election and Term of Office). Mayor Rader also suggested a wording change in Section 3.03 (Appointing Directors). After that, Councilman Liptak made a motion to approve the Resolution and the Economic Development Corporation bylaws as amended. Councilman Ellis seconded the motion. The council members made no further comments, so Mayor Rader called for a vote.

Ayes: All  
Nays: None  
The motion passed.

C. Discussion and Approval of a Quote for Drainage Work on Lariat Circle in the Amount of \$3,330.00

Mayor Rader gave a brief synopsis of the previous discussion concerning drainage issues on Lariat Circle and the proposed work to be done. Councilman Lamb motioned to approve the quote as submitted, and Councilman Liptak seconded the motion. No additional comments were made by the Council, so Mayor Rader called for a vote.

Ayes: All  
Nays: None  
The motion passed.

D. Discussion and Action Regarding the Removal and Appointment of Check Signers to All Oak Leaf Bank Accounts

The item was opened for discussion. Mayor Pro Tem Pierce motioned to remove himself and add Jimmie Lamb as a check signer. Councilman Lamb will join Bob Rader, Patty Ellis and Susanne Ellis as signers to all City of Oak Leaf bank accounts. Councilman Liptak seconded the motion. There were no further comments from the council members, so Mayor Rader called for a vote.

Ayes: All  
Nays: None  
The motion passed.

E. Discussion and Action Regarding Appointment of Credit Card Holders for Checking Account

After a short discussion, Councilman Liptak made a motion to remove Patty Ellis as a purchasing card holder on the Oak Leaf money market account and add Patty Ellis and Joyce Liptak as purchasing card holders on the Oak Leaf checking account. Councilman Ellis seconded the motion. There were no other remarks from City Council, so Mayor Rader called for a vote.

Ayes: All  
Nays: None  
The motion passed.

**IV. OLD BUSINESS:**

• Discussion and Possible Action Regarding Quotes for Constructing a Pavilion and Grading Work

Mayor Rader invited Councilman Little to speak regarding the project. Councilman Little commented regarding the quotes, as well as what work would and would not be done. Council then discussed preparation of a contract, disbursement of funding and supervision of the project. Councilman Liptak motioned to approve the quotes contingent

upon funding of the project by the Oak Leaf Economic Development Corporation. Councilman Little seconded the motion. City Council made no other comments, so Mayor Rader called for a vote.

Ayes: All  
Nays: None  
The motion passed.

## V. **REPORTS:**

### A. Land and Building:

There were no updates.

### B. Legal:

City Secretary Quintana stated that the property owners at 101 Forest Brook would be summoned to court for multiple code violations.

### C. Public Works:

#### 1. Road Maintenance and Repairs

Mayor Rader made mention of the city continuing to monitor the progress of Little Creek Estates Road Rehabilitation Project and work to resolve any issues as they arose.

#### 2. Update Regarding Drainage Issues on Lariat Circle

Mayor Rader stated work would begin soon on the project (weather permitting).

### D. Miscellaneous

#### 1. Quarterly Investment Report

Councilman Liptak presented the report and it was reviewed by Council. She then stated that the NexBank Certificate of Deposit would mature at the end of October, and the council members discussed CD interest rates being offered at other financial institutions.

#### 2. Update on Economic Development Corporation Meeting

Councilman Lamb commented on the proceedings of the meeting, and Mayor Pro Tem Pierce suggested a date for the EDC Board to meet to discuss and possibly approve on the Pavilion Project quotes.

**VI. COMMUNITY INTEREST ANNOUNCEMENTS BY MAYOR, CITY COUNCIL AND CITY SECRETARY:**

**A. Update on October 4th National Night Out Event**

City Secretary Quintana indicated the event was a success. The citizens enjoyed speaking with each other and the emergency services personnel, the food and drinks, the mule-pulled wagon ride and the inflatable obstacle courses.

**B. Reminder About Fall Clean-up Event on October 15th**

City Secretary Quintana reminded City Council and Mr. Godwin (the remaining audience member) that the Fall Clean-up Event would be on Saturday, October 15th from 8:00 a.m. to 12:00 p.m.

**VII. ADJOURNMENT:**

Councilman Liptak motioned to adjourn at 8:30 p.m. and Councilman Little seconded the motion. Mayor Rader called for a vote.

Ayes: All

Nays: None

The motion passed.

PASSED THIS 13<sup>th</sup> DAY OF DECEMBER, 2016



Bob Rader, Mayor

ATTEST:   
Ronda Quintana, City Secretary

