

**MINUTES OF THE
SPECIAL MEETING
OF THE OAK LEAF CITY COUNCIL
HELD ON NOVEMBER 1, 2016 AT 7:00 P.M.
AT OAK LEAF CITY HALL**

I. CALL TO ORDER & ROLL CALL:

Council Members Present:

Mayor Bob Rader	Councilman Joyce Liptak
Councilman Jimmie Lamb	Councilman Susanne Ellis

Council Members Absent:

Mayor Pro Tem James Pierce (due to work)
Councilman John Little

City Staff Present:

City Secretary Ronda Quintana

MAYOR RADER CALLED THE MEETING TO ORDER AT 7:03 P.M. AND ANNOUNCED A QUORUM PRESENT.

A. Invocation:

Mayor Rader gave the Invocation.

B. Pledge of Allegiance:

It was followed by the declaration of the Pledge of Allegiance by the City Council and members of the audience - Mr. Adieb Isa (property owner of 531 Locust Drive) and Mr. Mohammad Isa.

II. SPECIAL AGENDA ITEMS:

A. Discussion and Approval of a Variance Request to Build a Fence Before the Front Building Line at 531 Locust Drive

Mayor Rader invited Mr. Adieb Isa to speak regarding his fence variance, and Mr. Isa indicated he would like to install a wrought iron fence with stone columns along the front of his property. Mr. Isa then presented a drawing for review, and the City Council inquired if he had pictures of similar fences, the material specifications and the completion date of the fence and the house. The discussion of the item was then postponed until the next Council Meeting, so additional information could be provided.

B. Discussion and Approval of a Quote from Dallas Arbor Care for Citywide Tree Trimming Work for the Amount of \$8,000.00

Mayor Rader spoke regarding previous city tree trimming work performed by various companies and then compared the quotes obtained from the county and Dallas Arbor

Care for the current trimming project. Councilman Lamb commented about the overgrowth at intersection of Locust Drive and S. Hampton Road being a traffic hazard, and Mayor Rader stated it was one of the designated areas to be trimmed. Councilman Ellis commented favorably about Dallas Arbor Care's quote.

Councilman Lamb motioned to approve the quote from Dallas Arbor Care in the amount of \$8,000.00, and Councilman Liptak seconded the motion. There were no further comments from the City Council, so Mayor Rader called for a vote.

Ayes: All
Nays: None
The motion passed.

C. Discussion and Action Regarding Appointment of an Alternate Purchasing Credit Card Holder for the City Checking Account

Mayor Rader invited City Secretary Quintana to speak. She informed the council members that upon researching the matter, only check signers could have purchasing cards, so a new card holder would have to be selected to replace Councilman Joyce Liptak.

After a short deliberation, Councilman Liptak motioned to appoint Jimmie Lamb as a card holder for purchases not to exceed \$3,000.00 and Patty Ellis as a secondary card holder for purchases not to exceed \$1,000.00 with funds from the city's checking account. Councilman Ellis seconded the motion. There were no further comments from the Council, so Mayor Rader called for a vote.

Ayes: All
Nays: None
The motion passed.

D. Discussion and Possible Action Regarding Phone System Upgrades

Discussion on the item was postponed until the next Council Meeting, since Mayor Pro Tem Pierce was not there to present the phone system information.

IV. OLD BUSINESS:

• Discussion and Possible Action to Approve Ordinance 1606 – An Ordinance Amending Chapter 3 – Building and Construction, Articles 3.100 to 3.600

Discussion on the item was postponed until the next Council Meeting. However, as a matter related to building, the council members discussed the number of accessory structures on a property, building inspections, mother-in-law quarters being used as rental property and rental property in general.

V. REPORTS:

- Finance

Councilman Liptak mentioned she and Mayor Pro Tem Pierce had opened an account with First Financial for a 24-month CD earning an interest rate of 1.25%. She also mentioned that the city could have a portfolio of investments with the brokerage, all funds would be fully insured and no fees would be charged. Councilman Ellis indicated that commodity brokerage companies, such as First Financial, are insured through the SIPC (Securities Investor Protection Corporation).

VII. ADJOURNMENT:

Councilman Liptak motioned to adjourn at 8:15 p.m. and Councilman Lamb seconded the motion. Mayor Rader called for a vote.

Ayes: All
Nays: None
The motion passed.

PASSED THIS 13th DAY OF DECEMBER, 2016

Bob Rader
Bob Rader, Mayor

ATTEST: Ronda Quintana
Ronda Quintana, City Secretary

