

**MINUTES OF THE
WORKSHOP
OF THE OAK LEAF CITY COUNCIL
HELD ON DECEMBER 26, 2017 AT 5:00 P.M.
AT OAK LEAF CITY HALL
301 LOCUST DRIVE**

I. CALL TO ORDER & ROLL CALL:

Council Members Present:

Mayor Bob Rader

Councilman Christy Godwin

Councilman Susanne Ellis

Mayor Pro Tem James Pierce

Councilman Jimmie Lamb

Council Members Absent:

Councilman Joyce Liptak

City Staff Present:

City Secretary Ronda Quintana

MAYOR RADER CALLED THE MEETING TO ORDER AT 5:03 P.M. AND ANNOUNCED A QUORUM PRESENT.

A. Invocation:

Mayor Rader gave the Invocation.

B. Pledge of Allegiance:

It was followed by the declaration of the Pledge of Allegiance by the City Council.

COUNCILMAN LIPTAK ARRIVED AT 5:08 P.M.

II. WORKSHOP AGENDA ITEMS:

A. Discussion of Amendments to Chapter 6 – Nuisances

Mayor Rader opened discussion by stating that many revisions had been made to Chapters 6 and 7 for City Council to consider. Then, Council commented and made inquiries concerning the list of nuisances in Section 6.200.001, and wording changes were made to Section 6.200.002 regarding operation of off-road vehicles within the city limits.

III. RECESS OF WORKSHOP:

A short recess was called at 5:26 p.m.

IV. RECONVENE INTO WORKSHOP:

The Workshop reconvened at 5:33 p.m.

A. Discussion of Amendments to Chapter 6 – Nuisances (Continued)

After that, the council members discussed noisy fowl and conditions associated with and abatement of a nuisance. They then discussed and amended the language in Section 6.200.003 regarding stationary loud speakers or amplifiers, Section 6.200.004 regarding junked vehicles and Section 6.300.004 regarding posting of political signs. The council members also agreed to support property values.

B. Discussion of Amendments to Chapter 7 – Health and Safety

Mayor Rader commented regarding the changes made to Chapter 7 and then opened those revisions for discussion. Councilman Liptak requested that the hazards of wells or pits be added back as Section 7.300, and Mayor Pro Tem Pierce inquired about bullet boundaries in Section 7.100 – Firearms and was informed it must stop at the property line. Inquiries were also made about substandard buildings or structures creating an attractive nuisance and urban blight in Section 7.200.002, to which Mayor Rader made explanations. Wording corrections were made in Sections 7.200.005 (Procedures) and 7.200.006 (Standards for Orders), and then Council discussed remedial action in Section 7.200.007.

C. Discussion and Possible Approval of an Ordinance Amending Chapter 8 – Personnel and Administration – Regarding Code Compliance

Mayor Rader indicated that the ordinance amending Chapter 8 had been prepared by the city attorney. Mayor Pro Tem Pierce inquired about issuance of a violation notice to the property owner and occupant in Section 8.303, and Councilman Lamb clarified the issue by stating both would need to be notified if it concerned rental property. City Council then discussed establishing a procedure of violation notification. Then, a wording change was made concerning issuance of a notice, and the council members deliberated over the creation of a monthly code violation report. After that, Council made a wording change to the heading of Article 8.300.

D. Discussion and Possible Action Regarding Creation of an Access Policy to Address the Sharing of Personnel Passwords, Codes, Combinations, Etc.

Mayor Rader explained there had been some confusion regarding the access issue and then invited Councilman Liptak to speak. She informed the Council that there needed to be a procedure implemented in case an unforeseen circumstance affected employee activities at city hall. This procedure would involve making of door codes, keys and passcodes accessible to be used in emergency situations, but otherwise kept in a secure location.

City Secretary Quintana cautioned City Council about abusing the information/equipment to be provided and advised limiting the number of council members to have access. She also suggested the bonding of those individuals, since they would have access to the city's financial accounts. Bonding of the Council was discussed, and Councilman Ellis asked City Secretary Quintana to obtain a quote to bond all council members. They then deliberated about access to human resources records and implementing a procedure.

Councilman Lamb moved to grant the mayor and mayor pro tempore access to keys, codes and files necessary for the operation of the city. Councilman Liptak seconded the motion. There was no further discussion of the item, so Mayor Rader called for a vote.

Ayes: All
Nays: None
The motion passed.

V. CONVENE INTO EXECUTIVE SESSION TO DISCUSS PENDING AND ANTICIPATED LITIGATION:

The Executive Session convened at 7:09 p.m.

VI. ADJOURN FROM EXECUTIVE SESSION AND RECONVENE INTO WORKSHOP:

The Executive Session adjourned and the Workshop reconvened at 7:21 p.m.

VII. DISCUSSION AND POSSIBLE ACTION TAKEN AS A RESULT OF EXECUTIVE SESSION:

No action was taken during the Executive Session.

VIII. ADJOURNMENT:

Mayor Pro Tem Pierce moved to adjourn at 7:23 p.m. and Councilman Liptak seconded the motion. Mayor Rader called for a vote.

Ayes: All
Nays: None
The motion passed.

APPROVED THIS 13th DAY OF February, 2018

Bob Rader

Bob Rader, Mayor

ATTEST: Ronda Quintana
Ronda Quintana, City Secretary

