

CITY OF OAK LEAF 2019-2020 BUDGET DRAFT

Category	Name	Item #	Budget 2018-2019	Budget 2019-2020
<b>REVENUES</b>				
<b>FRANCHISE REVENUE</b>				
	Cable	41010	\$3,000.00	\$3,700.00
	Electric / Gas	41020	\$34,000.00	\$37,000.00
	Solid Waste	41030	\$2,500.00	\$2,600.00
	Telephone	41040	\$6,000.00	\$5,800.00
	Miscellaneous	41050	\$0.00	\$0.00
<b>Total Franchise</b>			<b>\$45,500.00</b>	<b>\$49,100.00</b>
<b>PERMITS, FEES &amp; FINES</b>				
	Animal Control Fees	42010	\$0.00	\$0.00
	Animal Registration / Fines	42020	\$1,800.00	\$2,000.00
	Building Permits	42030	\$9,000.00	\$19,000.00
	Contractor Registration	42040	\$100.00	\$100.00
	Court Income	42050	\$200.00	\$200.00
	Facility Rental	42060	\$400.00	\$400.00
	Plat Review Fees	42070	\$300.00	\$300.00
	Reinspec. Fees / Ord. Fines	42080	\$300.00	\$1,000.00
	Variance Fees	42090	\$450.00	\$150.00
<b>Total Permits, Fees &amp; Fines</b>			<b>\$12,550.00</b>	<b>\$23,150.00</b>
<b>TAX REVENUE</b>				
	Property - M & O	43010	\$413,926.00	\$430,000.00
	Property - I & S	43020	\$0.00	\$0.00
	Sales Taxes	43040	\$34,000.00	\$34,000.00
	Street Repair Tax	43050	\$8,000.00	\$8,500.00
<b>Total Tax Revenue</b>			<b>\$455,926.00</b>	<b>\$472,500.00</b>
<b>OTHER REVENUE</b>				
	Donations	44010	\$0.00	\$0.00
	Lease Income	44020	\$26,000.00	\$26,000.00
	Miscellaneous Income	44030	\$400.00	\$400.00
	Money Market Interest	44040	\$4,500.00	\$12,000.00
	Investment Interest	44045	\$12,000.00	\$12,000.00
	Refunds / Credits	44050	\$0.00	\$0.00
	Right-of-Way Fees	44060	\$4,900.00	\$4,300.00
<b>Total Other Revenue</b>			<b>\$47,800.00</b>	<b>\$54,700.00</b>
<b>Total Revenue Prior to Transfers</b>			<b>\$561,776.00</b>	<b>\$599,450.00</b>
<b>TRANSFERS</b>	Transfers From Money Market	45010	\$312,442.00	\$562,082.63
<b>Total Revenue After Transfers</b>			<b>\$874,218.00</b>	<b>\$1,161,532.63</b>

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<b>Category</b>	<b>Name</b>	<b>Item #</b>	<b>Budget 2018-2019</b>	<b>Budget 2019-2020</b>
<b>EXPENSES</b>				
<b>OPERATIONS &amp; CONTRACTUAL SERVICES</b>				
	Ambulance Service	51010	\$0.00	\$0.00
	Animal Control	51020	\$2,500.00	\$2,500.00
	Auditing Service	51030	\$6,300.00	\$6,300.00
	Bank Service Fees	51040	\$40.00	\$40.00
	Central Tax Authority	51050	\$4,800.00	\$4,800.00
	City Attorney	51060	\$20,000.00	\$25,000.00
	Cleaning Service	51070	\$2,400.00	\$2,400.00
	Consultant/Professional Fees	51080	\$0.00	\$10,000.00
	Contract Labor	51090	\$1,000.00	\$3,000.00
	Dues/Memberships/Subscript	51100	\$10,000.00	\$5,000.00
	Elections Administration	51110	\$700.00	\$700.00
	Equipment Maintenance	51120	\$3,000.00	\$3,000.00
	Inspection/Plan Review Service	51130	\$7,000.00	\$18,000.00
	Insurance	51140	\$6,000.00	\$6,000.00
	Jury Service	51150	\$40.00	\$40.00
	Legal Fees	51160	\$1,000.00	\$1,500.00
	Mowing/Landscaping - City Property	51170	\$5,000.00	\$5,000.00
	Mowing - Code Violations	51180	\$1,000.00	\$1,000.00
	Municipal Court	51190	\$2,500.00	\$2,500.00
	Printing/Copies	51200	\$150.00	\$150.00
	Professional Licenses	51210	\$200.00	\$500.00
	Public Events	51220	\$2,000.00	\$2,000.00
	Public Messaging	51230	\$1,600.00	\$1,600.00
	Publishing	51240	\$2,500.00	\$5,000.00
	Refund Expense	51250	\$100.00	\$100.00
	Solid Waste	51260	\$1,700.00	\$1,700.00
	State Sales Tax Service	51270	\$1,300.00	\$1,300.00
	Technology Support	51280	\$4,200.00	\$9,000.00
	Training Fees	51290	\$3,000.00	\$14,000.00
	Travel Expense	51300	\$500.00	\$1,000.00
	Other Contractual Services	51310	\$250.00	\$250.00
<b>Total Operations &amp; Contractual Services</b>			<b>\$90,780.00</b>	<b>\$133,380.00</b>
<b>PERSONNEL</b>				
	Wage Expense	52010	\$72,735.60	\$98,127.00
	Wage Tax Expense	52020	\$6,522.45	\$9,048.43
	Auto Allowance	52030	\$800.00	\$2,300.00
	Compensation and Vacation	52040	\$7,753.20	\$4,477.20
	Employee Bonding	52050	\$400.00	\$400.00

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<b>Category</b>	<b>Name</b>	<b>Item #</b>	<b>Budget 2018-2019</b>	<b>Budget 2019-2020</b>
	Longevity Pay Expense	52060	\$700.00	\$0.00
	Temporary Personnel	52070	\$1,600.00	\$1,600.00
<b>Total Personnel</b>			<b>\$90,511.25</b>	<b>\$115,952.63</b>
<b>SUPPLIES &amp; MAINTENANCE</b>				
	Animal Control Supplies	53010	\$700.00	\$300.00
	Computer / Printers	53020	\$500.00	\$1,500.00
	Computer Software	53030	\$750.00	\$750.00
	Custodial	53040	\$400.00	\$400.00
	Elections	53050	\$1,500.00	\$1,500.00
	Emergency Equipment	53060	\$500.00	\$500.00
	General Equipment	53070	\$14,500.00	\$16,500.00
	Gifts	53080	\$300.00	\$300.00
	Inspection Supplies	53090	\$100.00	\$100.00
	Minor Equipment	53100	\$4,000.00	\$2,000.00
	Miscellaneous Operating	53110	\$450.00	\$450.00
	Office Equipment	53130	\$5,000.00	\$5,000.00
	Office Supplies	53140	\$900.00	\$900.00
	Postage	53150	\$1,400.00	\$1,400.00
	Bldg Repair & General Maint	53160	\$6,000.00	\$7,000.00
<b>Total Supplies &amp; Maintenance</b>			<b>\$37,000.00</b>	<b>\$38,600.00</b>
<b>PUBLIC WORKS</b>				
	Road Improvements - County	54010	\$275,000.00	\$500,000.00
	Drainage	54030	\$10,000.00	\$10,000.00
	Contract Labor	54040	\$5,000.00	\$5,000.00
	Tree Trimming/R-O-W Maint	54050	\$9,000.00	\$9,000.00
	Landscape Materials	54080	\$400.00	\$400.00
	Roadway Signage	54090	\$2,100.00	\$2,100.00
	Engineering	54100	\$30,000.00	\$30,000.00
	Bridge	54110	\$0.00	\$70,000.00
<b>Total Public Works</b>			<b>\$331,500.00</b>	<b>\$626,500.00</b>
<b>UTILITIES</b>				
	Electric - City Hall	55010	\$2,500.00	\$2,500.00
	Electric - Street Lights	55020	\$9,000.00	\$9,000.00
	Communications Services	55030	\$13,000.00	\$14,000.00
	Water	55040	\$800.00	\$1,600.00
<b>Total Utilities</b>			<b>\$25,300.00</b>	<b>\$27,100.00</b>
<b>CAPITAL OUTLAY</b>				
	Capital Improvements	56010	\$180,000.00	\$200,000.00
	Contingency Fund	56020	\$10,000.00	\$20,000.00
<b>Total Capital Outlay</b>			<b>\$180,000.00</b>	<b>\$220,000.00</b>

## CITY OF OAK LEAF 2019-2020 BUDGET DRAFT

	Budget 2018-2019	Budget 2019-2020
<b>TOTAL REVENUE</b>	<b>\$874,218.00</b>	<b>\$1,161,532.63</b>
Total Operations & Contractual Services	\$90,780.00	\$133,380.00
Total Personnel	\$82,638.00	\$115,952.63
Total Supplies & Maintenance	\$37,000.00	\$38,600.00
Total Public Works	\$461,500.00	\$626,500.00
Total Utilities	\$22,300.00	\$27,100.00
Total Capital Outlay	\$180,000.00	\$220,000.00
<b>TOTAL EXPENSES</b>	<b>\$874,218.00</b>	<b>\$1,161,532.63</b>
<b>SURPLUS / DEFICIT</b>	<b>\$0.00</b>	<b>\$0.00</b>

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**2019 - 2020 Holiday schedule: Eleven (11) days**

- Monday, November 11, 2019 - Veterans Day
- Thursday, November 28, 2019 - Thanksgiving
- Friday, November 29, 2019 - Day after Thanksgiving
- Wednesday, December 25, 2019 - Christmas Day
- Thursday, December 26, 2019 - Day after Christmas Day
- Wednesday, January 1, 2020 - New Year's Day
- Monday, January 20, 2020 - Martin Luther King Jr. Day
- Friday 10, 2020 - Good Friday
- Monday, May 25, 2020 - Memorial Day
- Thursday, July 3, 2020 - Day before Independence Day
- Monday, September 7, 2020 - Labor Day

**Employee-Sick/Personal/Vacation:**

15 days per year

**Personal Days:**

To be used at employee's discretion with mayor's advance acknowledgement to ensure office is covered by at least one employee

Mayor \_\_\_\_\_

ATTEST: \_\_\_\_\_  
City Secretary